



City of Carbondale  
 Planning & Development  
 Management  
 200 S. Illinois Avenue  
 Carbondale, Illinois 62901  
 Phone (618) 457-3248  
 Fax (618) 457-3289  
 Explorecarbndale.com

For Office Use Only	
Date App Received	
Site Plan Number	
Date Site Plan Approved	
Zoning Certificate Number	
Building #	Mech #
Elect #	Plumb #

**BUILDING PERMIT APPLICATION FOR ONE AND TWO FAMILY DWELLINGS**

Address of Proposed Construction				<i>For Office Use Only</i>
Name of Owner		Address		<b>Check List</b>
City	State	Phone	Email	Bldg Plan
Name of Contractor		Address		Setback
City	State	Phone	Email	Temp Elect
Check One	Single-Family Dwelling		Two-Family Dwelling	Footing
<b>NEW STRUCTURES ONLY</b>				Foundation
Living Area (Sq Ft)		Basement (Sq Ft)		Frame
Attached Garage/Carport (Sq Ft)				Insul
Describe (number of stories, type construction, number of bedrooms, etc.)				Sys Wire
				Mech
				Plmb
				Wall App
Detached Accessory Structure	Describe Structure			Ext Sid
<b>EXISTING STRUCTURES ONLY</b>				<b>Finish Out</b>
Addition	Describe Structure			Elect
				Mech
				Plumb Fxt
Alterations, Repairs, Etc.	Describe Structure			Site
				Temp
<b>PLANS AND SPECIFICATIONS</b>				Bond
Plans and specifications must be submitted to the Building & Neighborhood Services Division which show features of any building or addition, including floor plans; cross-section and component materials of foundation, wall and roof; and R-Value of the wall and ceiling envelope. All structures must comply with the 2003 ICC International Residential Code, the National Electrical Code, the State of Illinois Plumbing Codes and the Carbondale Residential Energy Conservation Code.				Exp
<b>ESTIMATED COST OF CONSTRUCTION AND BUILDING PERMIT FEES</b>				PCO
The fee for building permits is two dollars (\$2) per thousand dollars of the estimated cost of improvements excluding the costs of the land and the interior chattel furnishings (i.e. the building permit fee for \$50,000 of improvements is \$50,000 X 0.002 = \$100). The minimum building permit fee charge is \$5 for improvements costing \$2,500 or less. A Zoning Certificate must be obtained for new buildings or additions				
ESTIMATED COST OF CONST. (including labor and all materials) \$ _____				
BUILDING PERMIT FEE \$ _____				
Signature of Building & Neighborhood Service Official				

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent, and we agree to conform to all applicable laws and ordinances of this jurisdiction.

\_\_\_\_\_  
 Signature of Owner or Agent

\_\_\_\_\_  
 Printed Name/Relationship to Owner