



BOARD OF FIRE AND POLICE COMMISSIONERS
May 9, 2017 at 8:30 am.
Carbondale Civic Center, Room 112
Meeting Minutes

1. Call to Order / Roll Call

The City of Carbondale Board of Fire and Police Commissioners held a meeting on Tuesday, May 9, 2017 at the Carbondale Civic Center, Room 112, 200 South Illinois Avenue. Chairman Kerry Braswell called the meeting to order at 8:35 a.m.

Roll Call

Present: Don Barrett, Kerry Braswell, Gerald Edwards, Harvey Welch, and Herman Williams

Absent: None

Acknowledgement of Guests

Also present were Deputy City Clerk Clair Hayes, Fire Chief Ted Lomax, and Assistant Fire Chief Terrill Kaufmann.

2. Approval of Minutes from April 11, 2017 Meeting and Closed Meeting Minutes

MOTION: H. Welch moved, G. Edwards seconded, to approve the meeting minutes from April 11, 2017 and the closed meeting minutes from September 9 and November 9, 2016; January 27 and April 10, 2017. VOTE: All voted Aye. No Nays. Motion declared carried.

3. Discussion and/or Approval of the Revised Promotional Oral Interview Questions for Fire Captain

It was brought to the Board's attention that question number ten on the proposed promotional oral interview questions had one error where the word "will" appeared twice.

Fire Chief Ted Lomax stated that due to the many changes in the Fire Captain Promotional Act some of the questions either needed to be stricken or revised. Chief Lomax briefly explained some of the changes and how it decreases his lack of involvement in the interview process at any level. The Board then began to discuss their displeasure with the process for both the police and fire examination and interview processes. They expressed that the Fire and Police Chief needs to be included more with the examination and interview process at all levels and proposed that they do something to increase their involvement. Scheduling a meeting with City Staff to discuss their concerns was the consensus of the Board.

MOTION: H. Welch moved, G. Edwards seconded, to approve the revised promotional oral interview questions for Fire Captain with corrections. VOTE: All voted Aye. No Nays. Motion declared carried.

4. Closed Meeting to Conduct Oral Interviews for Entry Level Fire Fighter.

MOTION: H. Welch moved, H. Williams seconded, that the Board hold a closed meeting for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120/2(c)(1), specifically to conduct oral interviews for Entry Level Fire Fighter. VOTE: All voted Aye. No Nays. Motion declared carried. Open session recessed at 9:10 a.m.

There was no formal action taken as a result of the closed meeting. There being no further business to come before the Board, G. Edwards moved, H. Welch seconded, that the Board return to open session. VOTE: All voted Aye. No nays. Motion declared carried. Open session resumed at 12:28 p.m.

5. Board Comments - None

6. Citizens' Comments - None

7. Adjournment

Meeting adjourned at 12:30 p.m.

Clinette C. Hayes, Deputy City Clerk Approved by the Board on _____

Carbondale Public Library Board of Trustees

Wednesday, May 10, 2017

4:30 p.m.

Meeting Room

405 W. Main St.

Carbondale, IL 62901

MINUTES

Call to order.

Called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President

Barbara Levine, Vice President

Joyce Hayes, Secretary

Roland Person

Don Prosser, Treasurer

Julian Pei

Susan Tulis

Absent.

Harriet Simon (1)

Sharifa Stewart (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall Grosshenrich, Finance Manager

Visitors present.

None.

President's report.

1. The board president excused absences for Julian Pei for missing more than 3 meetings in FY17, as those absences were excusable in accordance with board bylaws.

Secretary's report.

1. Approval of April 12, 2017 minutes. Susan Tulis moved to approve minutes. Roland Person seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Financial report.

1. Approval of bills payable up to and including bills due May 16, 2017 to June 15, 2017. The Finance Manager reported that we are renewing subscriptions and paying summer reading performers this month in addition to other standard bills. Julian Pei moved to pay bills. Joyce Hayes seconded. MOTION passed unanimously.

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MINUTES

2. Acceptance of the financial report for April 2017. The Finance Manager prepared graphs showing revenue sources, expenses, and prior year comparisons. The library has finished every fiscal year in the black since the Library Director's first full year of service (FY2011). Total FY17 net income was \$54,513 (barring any final adjustments). The library saw several expensive construction repair projects this fiscal year, but received \$66,620 in donations, including an anonymous \$40,000 donation. Roland Person made a motion to accept the financial report. Julian Pei seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance. The rain has delayed our scheduled masonry work.
2. Vote on method for collecting non-resident fees. Julian Pei moved to continue to collect nonresident fees per past procedures according to the tax bill method. Susan Tulis seconded. MOTION passed unanimously.
3. Trustee terms of office were discussed. Trustees with expiring terms may reach out to the Mayor to let him know if they are interested in being considered for appointment to another term.
4. Review and approval of Security Cameras policy. The Library Director consulted with library law expert attorney Phil Lenzini, and spoke with the Records Management Section of the Illinois State Archives in order to draft this policy. Don Prosser moved to adopt the policy. Roland Person seconded. MOTION passed unanimously.
5. Other. 37 groups are working on developing Nonviolent City projects modeled after Nonviolent Carbondale. This nationwide initiative is coordinated by Nobel Peace Prize nominee and author John Dear of the Pace e Bene organization. At a recent planning meeting he reported that he has been bragging about Nonviolent Carbondale all over the US, including at the Clinton Library.

Committee reports.

1. Approval of April 26, 2017 Finance Committee minutes. Don Prosser moved to approve finance committee minutes. Susan Tulis seconded. MOTION passed unanimously.

Unfinished business.

None.

New business.

Patron behavior. Discussed whether there is anything library staff should do when one patron files a restraining order against another. The responsibility falls on both parties involved in the restraining order to stay away from one another, and on law enforcement, but not on the library staff.

Other.

None.

Adjournment.

Adjourned at 5:12 p.m.

Next Board Meetings for 2017 (all in Public Library meeting room, 4:30 p.m., second Wednesday of each month): June 14, July 12, August 9, September 13, October 11, November 8, December 13.

Respectfully submitted:

Joyce Hayes, Secretary

Prepared by: Diana Brawley Sussman, Library Director



CITY OF CARBONDALE, ILLINOIS
LIQUOR ADVISORY BOARD
Wednesday, May 24, 2017 - 5:30 p.m.
Civic Center, 200 S. Illinois Avenue, Room 112

The City of Carbondale's Liquor Advisory Board held a meeting on Wednesday, May 24, 2017, in Room 112 of the Carbondale Civic Center, 200 South Illinois Avenue. Vice Chair Mills called the meeting to order at 5:30 p.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: John Mills, Steve Payne, Tasis Karayiannis, Donald Monty, and David Cisco

Absent: Mark Robinson

A quorum was available to take action on the agenda items. City Staff present for the meeting included City Clerk Jennifer Sorrell, Deputy Chief Stan Reno, Lieutenant Matt Dunning, Building and Neighborhood Services Manager John Lenzini, and Fire Inspector Tom Manis.

2. Approval of Minutes from February 2 and April 6, 2017

D. Monty moved, T. Karayiannis seconded, to approve the minutes of February 2 and April 6, 2017.
VOTE: All voted aye; motion declared carried.

3. Review of Third Quarter Reports for license year 2016-2017

There was discussion about smoking in the Elks, which department or government entity is responsible for enforcement, the infrequent occurrence of this violation, and suggestions for how to deal with this in the future. Inspector Manis noted that during the reinspection, the smoking paraphernalia had been removed from the facility. Board members then requested details on other violations such as building damage, blocked or locked exit doors, and sales of alcohol to a minor (as opposed to a drunkard). D. Cisco moved, D. Monty seconded, to accept and forward the Third Quarter Reports to the Local Liquor Control Commission. VOTE: All voted aye; motion declared carried.

4. Consideration of Liquor License Renewal Applications for License Year 2017-2018

The Board noted the change of classification for Pagliai's and asked about the package liquor option which allows sales of alcohol in their original package with the purchase of an entrée. There was a recommendation that the Liquor Commission not authorize those licenses which have not submitted the Business Data Report until that documentation is provided.

Key West's sales percentages were discussed as they are not meeting the minimum liquor revenue requirements for a Class B2 license and did not meet them last year. The owner had indicated that due to the gaming demand at Key West, he was opening up a new Class B3 location (Reel Lucky) to draw those customers to the video gaming establishment. Reel Lucky began operations in February 2017. It was suggested that for the next six months, the business owner submit the same data which would appear on the business data report to keep an eye on those percentages. The Clerk noted that it was also possible to request an audit. The Board remarked on the other B2 licenses which do not seem to have an issue with meeting the liquor percentage requirement.

The Board inquired about how violations would be adjudicated for those locations which sold alcohol to a minor and allowed underage video gaming. The Illinois Liquor Control Commission, Local Liquor Control Commission, Illinois Gaming Board, and First Judicial Circuit Court could hear those charges, but the local charges will not be sent to court, but rather be heard by the Local Liquor Control Commission. Those charges which are pending will not be taken into consideration with the renewal process. Other outstanding items listed in the spreadsheet were reviewed, and there was a discussion regarding lapsed insurance certificates. The Clerk affirmed that those licensees which have not submitted their tax returns would not receive their liquor licenses until their accounts are brought current.

D. Monty moved, T. Karayiannis seconded, to recommend that the Local Liquor Control Commission approve all liquor license renewal applications subject to correction of all outstanding items, subject to any outstanding taxes being paid, and that Key West be required to submit periodic reports to the City over the next six months to demonstrate compliance. All voted Aye. Motion declared carried.

5. Application for a Class A2 liquor license from Don Sol, Inc. d/b/a Don Sol, Inc. at 715 North Giant City Road

Estrella Godinez and Leanna Godinez were present to respond to Board questions. Estrella indicate that the business location will be in the former Fujiyama location and that there would be no live entertainment. The Board requested clarification on what appeared to be a conflicting response on question 20. Estrella Godinez explained that while she is involved with other restaurants holding liquor licenses, each business is owned by a different corporation. She has over 10 years of experience with food and alcohol business. It will be at least four weeks before the new location opens.

T. Karayiannis moved, D. Cisco seconded, to recommend approval of the application for a Class A2 license for Don Sol, Inc., contingent upon receipt of all outstanding items. VOTE: All voted aye; motion declared carried.

6. Discussion of a proposed Class D sub classification for Senior Living Facility

The Board noted that there was unlikely to be any issues with underage consumption at such a facility, that the language was sufficiently restrictive, and the license made sense for the residents who will live there.

D. Monty moved, D. Cisco seconded, to approve the text change for the subclassification D3. VOTE: All voted aye; motion declared carried.

7. Citizens' Comments - None.

8. Adjournment - Meeting adjourned at 6:28 p.m.

9. Next Liquor Advisory Board Meeting Date: July 6, 2017 (No Meeting on June 1)

Jennifer R. Sorrell, City Clerk

Date Approved