

Request for City Council Action

Date: April 19, 2016

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions, and Committees No. 5.3	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City Boards, Commissions, and Committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following minutes and place them on file:

Human Relations Commission – March 7, 2016

Foreign Fire Insurance Board – February 19, April 9, June 11, August 13, October 8, December 9, 2015 and January 28 and February 11, 2016

Fire Fighters' Pension Board – October 27, 2015

Liquor Advisory Board – March 3, 2016

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____



Carbondale Human Relations Commission

Minutes – March 7, 2016

Carbondale Civic Center - 5:00pm

Commissioners Present: Joshua Kyle Brandon, Joseph Brown, Peg Falcone, Ted Gutierrez, Jerrold Hennrich, Faith Miller, Kareem Shariati, Dora Weaver

Commissioners Excused: Diane Daugherty

Study Circle Staff: Sarah Heyer

Guest Present: Cathy Field, Debbie Martin, Scott Martin, Elius Reed

Staff Present: Commission Secretary Courtney Beverly, Administrative Services Director Deborah McCoy, Deputy Chief Stan Reno

CALL TO ORDER

The meeting was called to order at 5:03 p.m. by the Chair Hennrich.

MINUTES

Motion was made by Commissioner Brown and seconded by Commissioner Falcone to approve the minutes from the February 1, 2016 meeting. All Voted Aye. Motion carried.

ANNOUNCEMENTS

Commissioner Brandon commented on housing developments in Carbondale.

An email from Ms. Marleen Shepherd regarding the Sparrow Coalition was read into the record.

ISSUES

Public Education/HRC Website

No new information about the HRC Website at this time.

Commissioner Shariati mentioned that the “King Celebration” was well attended. The event provided information, including “Who to Call,” “History of The Non-Violence in Carbondale” and the HRC Brochure. Commissioner Shariati also suggested having a “Human Relations Committee” tent for future events that will hold information for the Commission.

Commissioner Gutierrez mentioned that local businesses (individuals) wanted biographies of City Council members posted on the City’s website. Dr. McCoy commented that the suggestion be directed to the Mayor and City Council as it would be their decision and not that of the HRC.

Public Forums/Events

Commissioner Brandon reported that he had proposed forum options to the SIUC Undergraduate Student Government (USG). He stated that the forum for “Racial Taboo” would be held on April 6, 2016 at 6 p.m. in the SIUC Student Center. Commissioner Brandon also invited key SIUC campus leaders and the USG Treasurer to speak at the forum.

Commissioner Brandon stated that he would work with USG to plan the campus forum with the format similar to the other HRC forums, but where participants would have 10-20 minutes to ask questions after each speaker. A survey of students to gather information on important issues will be conducted on campus.

Racial Taboo

No Report

Annual Report

Motion was made by Commissioner Gutierrez and seconded by Commissioner Brandon to forward the Annual Report to the Mayor, City Council, and City Manager, with or without the data from the police department. All voted AYE. Motion carried.

Commissioner Hennrich asked Deputy Reno to follow-up on the data and a letter sent to the department in December requesting information.

Annual Retreat

Commissioners discussed the Annual Retreat and decided it should be held in July consistent with the two previous retreats. Commissioner Miller suggested a planning calendar that would contain information on educational forums and other future events. Commissioners agreed that goal setting should take place at the Annual Retreat. Commissioners will further discuss the agenda for the Annual Retreat at the next HRC meeting.

Public Comments

Mr. Reed attended the Memorial March in Carbondale, Illinois while meeting Shelia Simons, State Representative Terri Bryant, Carbondale Police Chief Jeff Grubbs and Mayor Mike Henry and after the Memorial March there was an additional meeting being held at the SIUC Engineering building that Mr. Sam attended as well.

PROCESS ASSESSMENTS

Neighborhood Action Group

Coordinator Heyer reported on the homelessness and homeownership discussions held by the Neighborhood Alliance. She announced the Homebuyer Education workshop scheduled for March 31, 2016, at the Carbondale Public Library, 6 p.m. to 7:45 p.m. Child care services will be available during the event.

Coordinator Heyer reported that discussion at the Neighborhood Action Group meeting included artwork for the Arbor District by outreach to students, and distributing information throughout the community.

Non-Violent Carbondale Project

Coordinator Heyer reported that the Non-Violent Carbondale Project was hoping to be on the City Council agenda for "Charter for Compassion." Commissioners were reminded to visit the website (www.nonviolentcarbondale.org) to pledge and sign their support of the "Charter of Compassion".

Racial Justice Coalition

Ms. Field reported that the Racial Justice Coalition continues to meet monthly focusing on issues that include: 1) Carbondale Police to repair relationships with the African American community, 2) Concerns of the achievement gap between black and white students in Carbondale District#95.

Sparrow Coalition Report

An email from Ms. Shepherd was distributed to Commissioners. She provided an update on agencies/organizations that have received cuts in funding, including the Big Brother and Big Sister program. Commissioner Gutierrez commented that the SIUC Business Development Center was still open and seeking alternative funding. The Sparrow Coalition is coordinating four teams to focus on: 1) Communications and Advocacy, 2) Emergency Shelter, 3) Knowledge and Mobilization, 4) Long-term Housing. Sam Cox and Jess Joe will coordinate the teams. The Sparrow Coalition's next meeting is April 5, 2016, 3:30 p.m. at First Christian Church.

Law Enforcement

Commissioner Gutierrez reported that he spoke with Chief Grubbs, regarding Commissioner McMillan and his work on the department's mission statement, and the statement was essentially finished. No further assistance from Commissioner Gutierrez is needed.

Items for City Council

2015 Annual Report

None

ADJOURNMENT

Next meeting - April 4, 2016. There being no further business, Commissioner Hennrich moved, and Commissioner Gutierrez seconded, to adjourn. All voted AYE. Motion carried.

Meeting adjourned at 5:55 p.m.

Recorded by Courtney Beverly _____

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES
5:00 PM, FEBRUARY 19, 2015
FIRE STATION #2, 401 N. GLENVIEW AVENUE**

PRESENT: CHIEF JOHN MICHALESKO, RON STOLZ, KEVIN MILLER, D.W. PRESLEY, WESLEY CLEMMONS, DYLAN FAIRFIELD, SEAN SHERWOOD. **ABSENT:** NONE. **GUESTS:** None.

CALL TO ORDER

Meeting was called to order at 5:06 PM.

MINUTES OF PREVIOUS MEETING

No corrections were needed for the previous meeting minutes on December 11, 2014 and the special meeting on January 29, 2015.

TREASURER'S REPORT

THE CURRENT BALANCE WAS \$63,243.73 WITH A TOTAL AVAILABLE BALANCE OF \$55,112.73. OUTSTANDING EXPENDITURES TOTALED \$8,131.00 INCLUDING BODY SOLID GYM(\$3,149.00), KNOX KEY SECURE(\$4,206.00), CURL BAR(\$250.00), PUMP CAN AND BRACKET(\$526.00). MOTION WAS MADE BY PRESLEY TO ACCEPT THE TREASURER'S REPORT, SECOND BY STOLZ AND ALL IN FAVOR.

UNFINISHED BUSINESS

The IT department gave a recommendation to boost the Wi-Fi at station 2. Stolz made a motion to purchase two Wi-Fi boosters (only one may be needed) for \$162.00, Presley seconds and all in favor. Discussion was made about the state statute and city ordinance as it pertains to the foreign fire board. It was decided to work on a summary to provide the city attorney with recommended changes to the city ordinance. After further research it was found that new lug bolts would be needed to get the proposed rims for Q-12. It was decided to see what the additional labor might be to see if additional funds would be needed.

NEW BUSINESS

Presley made a motion to purchase a new camera for Car 2 for investigation purposes for \$199.00, Stolz seconds and all in favor. Miller made a motion to purchase six blankets for the sleeping quarters at station 2 for \$209.94, Presley seconds and all in favor. Miller made a motion to purchase two step stools for station 2 for \$59.94, Stolz seconds and all in favor. Motion was made by Sherwood for \$550.00 for Mediacom bills, Presley seconds. Michalesko opposes, all others in favor, motion carries. Fairfield made a motion to purchase Res-Q Jack accessories for \$1,610.00, Miler seconds and all in favor. Fairfield made a motion to purchase an impact driver and 35 piece set of bits for \$287.00, Michalesko seconds and all in favor. Presley made a motion to purchase ice rescue equipment for \$1,422.00, Fairfield seconds and all in favor. Motion was made by Stolz to purchase 23 packs of 36 count Charmin toilet paper, Fairfield seconds, after discussion it was decided to oppose the motion to amend what was proposed. Motion made by Stolz to purchase Charmin toilet paper for both stations for a total of \$391.00, Fairfield seconds. Michalesko opposes, motion carries. Stolz made a motion to purchase a shredder for both stations for \$190.00, Miller seconds and all in favor. Stolz made a motion to purchase a stereo for station 2 for \$499.00, Miller seconds and all in favor. A motion was made by Stolz to purchase a halligan for \$225.00 and a tool set for Rescue 1 for \$1,866.49, Fairfield seconds and all in favor. Motion was made by Miller to purchase 25 reflective jackets for fire department members at \$275 each totaling

\$6,875.00, Stolz seconds. Michalesko opposes, motion passes. Motion was made by Presley to purchase six sprinkler head stop tools for a total of \$326.70, Fairfield seconds and all in favor. Presley made a motion to purchase a calibration station for the four-gas monitors for \$1,342.00, Sherwood seconds and all in favor. A motion was made by Presley to purchase a public safety lockout kit for automobiles for \$122.95, Michalesko seconds. Stolz opposes and the motion carries. Stolz made a motion to purchase truck washing kit for \$390.90, Presley seconds and all in favor.

Guest Comments and Questions

None.

ANNOUNCEMENTS AND ADJOURNMENT

Discussion was given about Stolz's retirement and filling his position on the board. Elections for new members is scheduled for April 1st. The next meeting is to be scheduled for April 9, 2015. Presley made a motion to adjourn, Stolz seconds and all in favor at 6:32 PM.

Dylan Fairfield, Secretary

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES
5:00 PM, APRIL 9TH, 2015
FIRE STATION #2, 401 N. GLENVIEW**

PRESENT: CHIEF MICHALESKO, KEVIN MILLER, D.W. PRESLEY, WESLEY CLEMMONS, DYLAN FAIRFIELD, SEAN SHERWOOD. **ABSENT:** RON STOLZ(RETIRED) **GUESTS:** None.

CALL TO ORDER

Meeting was called to order at 5:08 PM.

MINUTES OF PREVIOUS MEETING

Minutes were unavailable for the meeting on February 19th, Sherwood motions to skip the minutes, second by Miller and all in favor.

TREASURER'S REPORT

THE CURRENT BALANCE WAS \$51,527.22 WITH OUTSTANDING EXPENDITURES INCLUDING A BODY SOLID GYM (\$3,149.00), A CURL BAR (\$250.00), AND REFLECTIVE JACKETS (\$6,875.00). CURRENT BALANCE WAS \$41,253.22. MICHALESKO MADE A MOTION TO ACCEPT THE TREASURERS REPORT, MILLER SECONDS AND ALL IN FAVOR.

UNFINISHED BUSINESS

Discussion was given about the gym equipment to be purchased and the ADA process. Also presented were the remaining toiletry funds.

NEW BUSINESS

Miller made a motion to purchase two wall mounted shelves for a total of \$77.90, Michalesko seconds and all in favor. Presley made a motion to purchase an impact wrench, sockets, and an angle grinder for \$367.97, Sherwood seconds and all in favor. Motion was made to purchase four stiff brushes for \$31.92 by Presley, Miller seconds and all in favor. Presley made a motion to purchase forcible entry tools including three JV tools and three Zour tools for up to \$200.00, Fairfield seconds and all in favor. Presley made a motion for the spending of \$550.00 for Mediacom bills and Sherwood seconds. Chief opposes all others in favor, motion carries. Election results were given, Courtney Jossendal and Matt Wozniak will take the place of Ron Stolz and Dylan Fairfield starting in June. Ballots were to be destroyed.

Guest Comments and Questions

None.

ANNOUNCEMENTS AND ADJOURNMENT

Next meeting was to be scheduled for June 11th. Presley made a motion to adjourn, Clemmons seconds and all in favor at 5:35 PM.

Dylan Fairfield, Secretary

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES
5:00 PM, JUNE 11TH, 2015
FIRE STATION #2, 401 N. GLENVIEW**

PRESENT: CHIEF JOHN MICHALESKO, MATT WOZNIAK, KEVIN MILLER, SEAN SHERWOOD, COURTNEY JOSSENDAL, DYLAN FAIRFIELD, D.W. PRESLEY. **ABSENT:** N/A **GUESTS:** N/A

CALL TO ORDER:

Meeting was called to order at 5:10 PM

MINUTES OF PREVIOUS MEETING

TREASURER'S REPORT

THE CURRENT BALANCE WAS \$41,120.74 WITH OUTSTANDING EXPENDITURES TOTALING \$3674.90, LEAVING AN AVAILABLE BALANCE OF \$37,701.55.

UNFINISHED BUSINESS

Motion made by Jossendal to approve additional \$20 for shelf mounts, second by Chief Michalesko. Motion carries. Motion made by Wozniak to approve additional \$20 on shipping costs for JV and ZOUR Tools, second by Chief Michalesko. Motion carries.

NEW BUSINESS

New board members elected by members of fire department include, Matt Wozniak and Courtney Jossendal. Members elected replace Ron Stolz and Dylan Fairfield. Election of Foreign Fire Board Officers. Sean Sherwood elected Treasurer by acclamation. Wes Clemmons elected President by acclamation. Matt Wozniak elected Secretary by acclamation. Sherwood states \$241.43 available in the toilet paper fund. Motion made by Jossendal to approve additional \$550.00 for MediaCom cable/internet bills, second by Miller. Chief Michalesko opposes. Motion carries. Motion made by Sherwood to spend up to and no more than \$4000.00 on a forcible entry door prop made by Jerry Odum of Marion, second by Chief Michalesko. Motion carries. Discussion was brought up of a possible trailer being bought with RTC fund so the prop could be mounted to a trailer and be mobile. Sherwood made motion to buy 12 ink toners for the station printers, 4 of each color, at \$59 a piece for a total of \$708.00. Chief seconds. Motion carries. Miller made motion to buy two Bostitch Punch Sets from Lowes for a total of \$59.96. Jossendal seconds. Motion carries. Motion made by Miller to purchase 2 Dead Blow Hammers at \$20.00 a piece, for a total of \$40.00. Second by Wozniak. Motion carries. Motion made by Miller to purchase a Milwaukee Deep Cut Band Saw and replacement blades for \$350.00. Second by Chief Michalesko. Motion carries. Motion made by Sherwood to replace the windows at Station 1, totaling \$9989.00. Second by Chief Michalesko. Motion carries. Motion made by Miller to purchase a STIHL MS391 Chainsaw for \$570.00, second by Jossendal. Motion carries. Motion made by Chief Michalesko to purchase to hat washing aids for \$22.02. Miller seconds. Motion carries. Discussion was made to add into the Foreign Fire Bylaws, or create a policy, that a Foreign Fire board member is the only person allowed to physically purchase an item voted on at a previous meeting. Sherwood made motion to introduce a policy to new bylaws that only board members make purchase on individuals shift or bring purchase orders directly to treasurer, effective immediately. Wozniak seconds. Motion carries. Presley made a motion to change the time of the Foreign Fire Insurance Board meetings from 5PM to 9AM, on the Second Thursday of every second month. Chief Michalesko Seconds. Motion carries. Discussion was brought up to further research a way of covering the back patio of Station 2, whether it be a patio set or awning.

Guest Comments and Questions

ANNOUNCEMENTS AND ADJOURNMENT

Matt Wozniak, Secretary

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES
5:00 PM, AUGUST 13, 2015
FIRE STATION #2, 401 N. GLENVIEW**

PRESENT: D.W. PRESLEY, K. MILLER, S. SHERWOOD, C. JOSSENDAL, M. WOZNIAK,
CHIEF MICHALESKO (PRESENT AT 5:13PM).

ABSENT: W. CLEMMONS.

GUESTS: N/A

CALL TO ORDER:

MEETING CALLED TO ORDER AT 5:01 PM

MINUTES OF PREVIOUS MEETING:

TREASURER'S REPORT:

THE CURRENT BALANCE WAS \$39304.74 WITH OUTSTANDING EXPENDITURES TOTALING 17,412.00,
LEAVING AN AVAILABLE BALANCE OF 21892.74.

UNFINISHED BUSINESS: REPLACEMENT WINDOWS FOR STATION 1. PURCHASE OF DINING TABLES,
FOR BOTH STATIONS, FOR A TOTAL OF \$5940.00 WAS TABLED FOR FURTHER DISCUSSION.

NEW BUSINESS: OLD NATIONAL BANK WAS BOUGHT OUT. NEW CARDS TO BE ACTIVATED ON
8/14/2015. CHECKS ARE ON THE WAY; HOWEVER, OLD CHECKS CAN BE USED UNTIL NOVEMBER
2015. D.W PRESLEY REPLACES FAIRFIELD ON BANK ACCOUNT. WOZNIAK MAKES MOTION TO
PURCHASE CHECKS FOR NEW BANK DUE TO BUYOUT, JOSSENDAL SECONDS. MOTION CARRIES.
SHERWOOD MAKES MOTION TO APPROVE SIGNATURE CHANGES ON BANK ACCOUNT FROM SHERWOOD
AND FAIRFIELD TO SHERWOOD AND PRESLEY, MICHALESKO SECONDS. MOTION CARRIES. SHERWOOD
MOTIONS TO APPROVE PURCHASE OF 2 WEIGHT VESTS FOR \$340.00, MILLER SECONDS. MOTION
CARRIES. MILLER MOTIONS TO PURCHASE TABLES FOR BOTH STATIONS, FOR A TOTAL OF \$5940.00,
OPPOSED. MOTION TABLED. SHERWOOD MOTIONS TO PURCHASE STIHL HEDGE TRIMMER FOR A
TOTAL OF \$299.99, JOSSENDAL SECONDS. MOTION CARRIES. SHERWOOD MOTIONS TO PURCHASE
GLASSMASTER REPLACEMENT BLADES FOR A TOTAL OF \$60.00, JOSSENDAL SECONDS. MOTION
CARRIES. SHERWOOD MOTIONS TO PURCHASE 100 SAWZAW REPLACEMENT BLADES FROM
FASTENAL FOR A TOTAL OF \$194.76, WOZNIAK SECONDS. MOTION CARRIES. PRESLEY MOTIONS
TO PURCHASE PREMIX FUEL CAN HOLDERS, UP TO \$500.00. RESEARCH IS TO BE MADE ON EXACTLY
HOW MANY HOLDERS FOR WHAT APPARATUS WILL BE PURCHASED. SHERWOOD SECONDS. MOTION
CARRIES. PRESLEY MOTIONS FOR \$550.00 TO BE PLACED INTO THE MEDIACOM ACCOUNT AS

ADDITIONAL FUNDS, JOSSENDAL SECONDS. MOTION CARRIES. MICHALESKO MAKES MOTION TO PURCHASE LAMP FOR STATION 1 UP TO \$55 FROM LOWES, MILLER SECONDS. MOTION CARRIES. MILLER MAKES MOTION TO PURCHASE 4 POT HOLDERS AND 4 OVEN MITTS FOR \$80.00 FROM BED BATH AND BEYOND, MICHALESKO SECONDS. MOTION CARRIES. PRESLEY MOTIONS TO PURCHASE 4' STEPLADDER FOR STATION 1, SPENDING UP TO \$90.00, WOZNIAK SECONDS. MOTION CARRIES. PRESLEY MOTIONS TO PURCHASE 48" SHOP FAN FOR \$510.00 FROM NORTHERN TOOL, WOZNIAK SECONDS. MOTION CARRIES. PRESLEY MOTIONS TO SPEND UP TO \$350.00 FOR DINNERWARE AND BAKING WARE, MILLER SECONDS. MOTION CARRIES.

Guest Comments and Questions

ANNOUNCEMENTS AND ADJOURNMENT

Next meeting to be held October 8th, 2015 at 9:00 AM. Meeting adjourned at 5:50.

Matt Wozniak, Secretary

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES
9:00 AM, OCTOBER 8, 2015
FIRE STATION #2, 401 N. GLENVIEW**

PRESENT: D.W Presley, K. Miller, S. Sherwood, C. Jossendal, M. Wozniak

ABSENT: Clemmons, Fire Chief

GUESTS: Brad Lam, Carl Sisk, Mike Hertz

CALL TO ORDER: MEETING CALLED TO ORDER AT 09:06.

MINUTES OF PREVIOUS MEETING:

TREASURER'S REPORT: THE CURRENT BALANCE WAS \$30,523.50 WITH OUTSTANDING EXPENDITURES OF \$11,058.79, LEAVING AVAILABLE BALANCE OF \$19,464.71.

UNFINISHED BUSINESS: DINING TABLES. PRESLEY MOTIONS TO APPROVE \$5,940.00 TO PURCHASE 2 TABLES FROM JUSTIN UAWCIL WOODWORKING AND AN ADDITIONAL, UP TO, \$1,500.00 FOR CHAIRS. WOZNIAK SECONDS. CARRIES 5-0.

NEW BUSINESS: ANY PURCHASES REQUIRING STRUCTURAL CHANGES TO STATIONS, I.E WINDOWS, HAS TO BE FURTHER APPROVED BY CITY DEPTS, I.E MAINT., BEFORE PURCHASE PLAN CAN BE PLACED INTO ACTION. K. MILLER MOTIONS PURCHASE OF CARPET SQUARES AT \$2,506.00 FOR STA. 1 BEDROOM. SHERWOOD SECONDS. MOTION CARRIES 5-0. WOZNIAK MOTIONS TO APPROVE \$1000.00 FOR 5 APPOINTMENTS OF COMPLETE LAWN CARE FOR STA. 2. JOSSENDAL SECONDS. MOTION CARRIES 5-0. PRESLEY MOTIONS \$550.00 FOR MEDIACOM ACCOUNT. SHERWOOD SECONDS. MOTION CARRIES 5-0. JOSSENDAL MOTIONS \$300.00 FOR TOILET PAPER. MILLER SECONDS. MOTION CARRIES 5-0. WOZNIAK MOTIONS \$250.00 FOR 52 WEEKS OF THE SOUTHERN ILLINOISAN NEWS PAPER SUBSCRIPTION FOR BOTH STATIONS. PRESLEY SECONDS. MOTION CARRIES 5-0. PRESLEY MOTIONS \$1115.00 FOR FIRE PREVENTION MATERIALS. JOSSENDAL SECONDS. MOTION CARRIES 5-0. WOZNIAK MOTIONS PURCHASE OF 29 PAIRS OF SAFETY/SUN GLASSES FOR \$2029.71. IMOTION TABLED FOR FURTHER IDEAS. PRESLEY MOTIONS TO APPROVE \$275.00 FOR STA. 1 ROUTER AND MODEM. K. MILLER SECONDS. CARRIES 5-0. PRESLEY MOTIONS TO APPROVE \$20.00 ADDITIONAL FOR PREVIOUS GLASSMASTER BLADE PURCHASES. JOSSENDAL SECONDS. MOTION CARRIES 5-0.

Guest Comments and Questions:

ANNOUNCEMENTS AND ADJOURNMENT:

NEXT MEETING TO BE HELD 12-10-2015 AT 0900.

MEETING ADJOURNED AT 10:27.

Matt Wozniak, Secretary

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES
5:00 PM, DECEMBER 9TH, 2015
FIRE STATION #2, 401 N. GLENVIEW**

PRESENT: D.W. PRESLEY, K. MILLER, CHIEF LOMAX, SHERWOOD, WOZNIAK.

ABSENT: Jossendal, Clemmons

GUESTS: Brad Lam

CALL TO ORDER: Called to order at 5:03 PM

MINUTES OF PREVIOUS MEETING: MOTION BY CHIEF LOMAX TO APPROVE PREVIOUS MINUTES, SECOND BY SHERWOOD. 5-0

TREASURER'S REPORT: CURRENT BALANCE \$63,255.55, OUTSTANDING EXPENDITURES TOTAL \$15,289.03, CURRENT AVAILABLE BALANCE \$47,966.52. LOMAX MAKES MOTION TO APPROVE TREASURERS REPORT, WOZNIAK SECOND. 5-0

UNFINISHED BUSINESS: DINING TABLE CHAIRS. PREMIXED FUEL CAN HOLDERS NOT ABLE TO BE PURCHASED. LOOKING TO FIND A VENDOR.

NEW BUSINESS: LOMAX MOTION TO APPROVE NEW MEETING SCHEDULE FOR YEAR 2016, SHERWOOD SECONDS. 5-0. CHIEF LOMAX ON FOREIGN FIRE BOARD PER STATE STATUTE. CHIEF LOMAX MOTION TO HAVE PROPOSED BYLAWS BY FEBRUARY 2016 MEETING, WOZNIAK SECOND. 5-0. CURRENT BYLAWS STATE BOARD MEMBERS WILL APPOINT A BOARD MEMBER FOR CLEMMONS VACANCY. LOMAX MOTIONS PURCHASE UP TO \$120 ON FOREIGN FIRE INSURANCE BOARD ORGANIZATION SUPPLIES. WOZNIAK SECONDS. 5-0. LOMAX MOTIONS TO SPEND UP TO \$440 ON RUBBER FLOOR FOR STATION 1 WORKOUT ROOM. SHERWOOD SECONDS. 5-0. PRESLEY MOTIONS TO SPEND \$225 ON MOUNTING EQUIPMENT FOR 42-4. LOMAX SECONDS. 5-0. LOMAX MOTIONS TO SPEND \$307.04 ON SNOW PLOW DOLLY FROM CARBONDALE TOWNSHIP. MILLER SECONDS. 5-0. LOMAX MOTIONS TO SPEND \$1,537.90 FOR MAHOGANY WALL DECORATIONS. MILLER SECONDS. 5-0. LOMAX MOTIONS TO SPEND \$1000.00 FOR MEDIACOM ACCT. WOZNIAK SECONDS. 5-0. WOZNIAK MOTIONS \$230.36 FOR STATION 2 SOUTHERN ILLINOISAN SUBSCRIPTION. MILLER SECOND. 5-0. LOMAX MOTION \$1000.00 FOR STATION ICE MAKER SERVICE. MILLER SECONDS. 5-0. WOZNIAK MOTION \$503.92 FOR INK TONER. SHERWOOD SECONDS. 5-0. LOMAX MOTION \$1100.00 FOR PICTURE PRINTS/FRAMES. PRESLEY SECONDS. 5-0. LOMAX MOTIONS TO PURCHASE DIAMOND T ANTIQUE FIRE ENGINE FROM T. WENZEL FOR \$20,000.00. SHERWOOD SECONDS. 5-0. WOZNIAK MOTIONS \$1000.00 TO PURCHASE RESCUE TOOLS. SHERWOOD SECONDS. 5-0. WOZNIAK MOTION \$205.11 TO PURCHASE 3 DRAWERS FOR STATION 2. PRESLEY SECONDS. 5-0. MILLER MAKES MOTION TO SPEND \$1800.00 TO PURCHASE STATION 1 BLINDS FROM LOWES. PRESLEY SECONDS. 5-0.

Guest Comments and Questions

ANNOUNCEMENTS AND ADJOURNMENT

NEXT MEETING FEBRUARY 11TH, 2016. 9:00. MEETING ADJOURNED 6:17 PM

Matthew Wozniak, Secretary

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES
SPECIAL MEETING
JANUARY 28, 2016. 9:00 AM
FIRE STATION #2, 401 N. GLENVIEW**

PRESENT: CHIEF LOMAX, D.W PRESLEY, MATTHEW WOZNAK, KEVIN MILLER, COURTNEY JOSSENDAL, SEAN SHERWOOD.

ABSENT:

GUESTS: Rob Miller and Murdale TrueValue owner Sheffer

CALL TO ORDER: CALLED TO ORDER 9:00

MINUTES OF PREVIOUS MEETING:

TREASURER'S REPORT: UNAVAILABLE

UNFINISHED BUSINESS: RETURNED 5 KNOX KEY LOCK BOXES FOR A RETURN CREDIT OF \$2505.00.

NEW BUSINESS: MOTION TO MODIFY AGENDA AND ADD IN TO BUSINESS LINE "APPOINTMENT OF BOARD MEMBER VACANCY." WOZNAK MOTIONS, JOSSENDAL SECONDS. 6-0. CHIEF LOMAX MAKES MOTION TO APPOINT ROB MILLER TO BOARD MEMBER FOR THE VACANCY OF WES CLEMMONS. SHERWOOD SECONDS. 6-0. MOTION MADE BY WOZNAK TO PURCHASE POLARIS RANGER 900 FROM SI MOTORSPORTS FOR A TOTAL OF \$4757.00. JOSSENDAL SECONDS. 7-0.

WOZNAK MOTIONS FOR THE PURCHASE OF A KIMTEK FIRE/RESCUE SKID UNIT FOR A COST OF \$784.00. JOSSENDAL SECONDS. 7-0. CHIEF LOMAX MOTIONS FOR THE PURCHASE OF A KFI 4500# WINCH, WINCH MOUNT, FRONT WINDSHIELD, REAR WINDSHIELD, ROOF, WIPER BLADE SYSTEM, AND ADDITIONAL SWITCHES FOR POLARIS RANGER 900 FOR A COST OF \$2100.00. WOZNAK SECONDS. 7-0. R. MILLER MOTIONS FOR THE PURCHASE OF A WEBER GRILL AND GRILL COVER FOR A TOTAL OF \$4100.00. JOSSENDAL SECONDS. 7-0.

Guest Comments and Questions

ANNOUNCEMENTS AND ADJOURNMENT: NEXT MEETING FEB. 11, 2016 AT 9:00.

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES
9:00 AM, FEBRUARY 11, 2016
FIRE STATION #2, 401 N. GLENVIEW**

PRESENT: CHIEF LOMAX, K. MILLER, R. MILLER, SHERWOOD, WOZNIAK.

ABSENT: DW Presley, Courtney Jossendal.

GUESTS: None

CALL TO ORDER: CALL TO ORDER 9:03

MINUTES OF PREVIOUS MEETING: LOMAX MOTION TO APPROVE PREVIOUS MEETING MINUTES. SHERWOOD SECOND. (5-0)

TREASURER'S REPORT: CURRENT BALANCE OF \$34,942.70. \$17,620.23 OUTSTANDING EXPENDITURES. CURRENT AVAILABLE BALANCE \$17,322.47.

UNFINISHED BUSINESS: CHAIRS FOR STATION DINING TABLES HAVE NOT BEEN PURCHASED. LOMAX MOTION TO ADD ADDITIONAL \$1500.00, EQUALING A TOTAL OF \$3000.00 TO BE SPENT ON DINING CHAIRS. K. MILLER SECONDS. (5-0)

NEW BUSINESS: WOZNIAK MOTION TO APPOINT R. MILLER TO BOARD. LOMAX SECONDS. (5-0) HAVE NOT HEARD BACK ON STATUS OF NEW BYLAWS FROM PRESLEY. TREASURER AND PRESIDENT TERMS ARE UP. ELECTION TO BE POSTED.

PURCHASES: LOMAX MOTION \$100 TO SPEND ON ACCESSORIES FOR GRILL. K. MILLER SECONDS. (5-0) WOZNIAK MOTION \$200 FOR MISC. SHOWER CADDY. LOMAX SECONDS. (5-0) LOMAX MOTION \$400 FOR TABLE TOP EPOXY. K. MILLER SECONDS. (5-0) LOMAX MOTIONS TO SPEND ADDITIONAL \$3500.00 TO ADD TO MEDIACOM ACCOUNT TO COVER REOCCURRING BILLS THROUGH DECEMBER 2016. WOZNIAK SECONDS. (5-0)

Guest Comments and Questions

ANNOUNCEMENTS AND ADJOURNMENT: LOMAX MOTION TO ADJOURN MEETING. SHERWOOD SECONDS. (5-0) NEXT MEETING APRIL 14, 2016.

Matthew Wozniak, Secretary

**CITY OF CARBONDALE
FIRE FIGHTER'S PENSION BOARD**

**MEETING MINUTES
9:00 A.M., OCTOBER 27, 2015
FIRE STATION 2**

CALL TO ORDER AND ROLL CALL

Ted Lomax called the meeting to order at 9:00 a.m. with the following members of the Board present/absent:

PRESENT: Ted Lomax, President; Mike Hertz, Secretary; Harry Threlkeld, Fire Fighter Retiree Representative; Don Ursini, City Treasurer; Deborah McCoy

ABSENT: None

GUESTS: Patrick Donnelly and Thomas McShane, Graystone Consulting

Also present were City Senior Accountant Becky Applegate and Fire Department Administrative Secretary/Recorder Kathy Haldeman.

Patrick Donnelly and Thomas McShane of Graystone Consulting presented the Investment Review for period ending September 30, 2015. Board members discussed the NCPERS Code of Conduct form. Great Lakes Advisories has signed the Code. Mr. Donnelly will check with all investment managers to see if they have signed the Code of Conduct and will bring that information back to the next meeting.

Board members discussed investing a portion of the fund's investments in a local bank. Mr. Donnelly will bring back language regarding an Investment Policy amendment regarding this matter.

Patrick Donnelly and Thomas McShane exited the meeting at 9:50 a.m.

MINUTES OF PREVIOUS MEETING

Motion made by Mike Hertz to approve minutes of the July 28, 2015 meeting. Motion seconded by Harry Threlkeld. VOICE VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, Don Ursini, and Deborah McCoy. NAYS: None. Motion declared carried.

TREASURER'S REPORT

Don Ursini and Becky Applegate presented the Treasurer's Report and Market Value Comparison for period ending September 30, 2015. Investments showed a decrease of \$942,164 since June's statement. No real estate tax monies have been received for 2015 therefore cash draws have been made to cover payroll expenses. Ms. Applegate stated that Probationary Firefighter Aaron Alcaraz requested his contributions in the amount of \$3,944.62 and those monies were paid out in May, 2015. Firefighter Patrick Walls' contributions remain in the pension fund as no request for those monies has been made. Motion made by Mike Hertz to accept the Treasurer's Report as presented and approve expenses totaling \$403,234.91, of which \$384,287.91 was payroll. Motion seconded by Harry Threlkeld. VOICE VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, Don Ursini, and Deborah McCoy. NAYS: None. Motion declared carried. See attached Expense Report for details.

UNFINISHED BUSINESS

None

NEW BUSINESS

Board members reviewed the Investment Policy. No changes were made during this annual review. Motion made by Mike Hertz to approve the Investment Policy Statement. Motion seconded by Deborah McCoy. VOICE VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, Don Ursini, and Deborah McCoy. NAYS: None. Motion declared carried.

Mike Hertz presented an Application for Membership from Probationary Firefighter Zachary Brown. Firefighter Brown began his employment with the fire department August 17, 2015. Motion made by Harry Threlkeld to accept the Application for Membership for Firefighter Zachary Brown. Motion seconded by Mike Hertz. VOICE VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, Don Ursini, and Deborah McCoy. NAYS: None. Motion declared carried.

Kathy Haldeman presented the 2016 Board Meeting Schedule. Motion made by Deborah McCoy to approve the 2016 Board Meeting Schedule. Motion seconded by Mike Hertz. VOICE VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, Don Ursini, and Deborah McCoy. NAYS: None. Motion declared carried.

Mike Hertz presented the annual invoice for NCPERS. Motion made by Don Ursini to pay NCPERS in the amount of \$250. Motion seconded by Mike Hertz. ROLL CALL VOTE: Ted Lomax – AYE, Mike Hertz – AYE, Harry Threlkeld – AYE, Don Ursini – AYE, Deborah McCoy – AYE. AYES: Five; NAYS: None. Motion declared carried.

Board members Ted Lomax, Mike Hertz, Harry Threlkeld and Deborah McCoy as well as Recorder Kathy Haldeman attended the annual AFFI Seminar October 19 – 20, 2015 in Springfield, IL. This training meets the required sixteen annual training hours as required of each board member. Board member Don Ursini stated he attended an IDOR meeting and is scheduled to attend the IPPFA 8-hour training at John A. Logan College in October, 2015. Mr. Ursini will submit training records to Secretary Mike Hertz.

ANNOUNCEMENTS AND ADJOURNMENT

Motion made by Mike Hertz to adjourn at 10:15 a.m. Motion seconded by Don Ursini. VOICE VOTE: AYES: Ted Lomax, Mike Hertz, Harry Threlkeld, Don Ursini, and Deborah McCoy. NAYS: None. Motion declared carried.

The next meeting is scheduled for January 26, 2016 at 9:00 a.m.

Mike Hertz, Secretary



Liquor Advisory Board March 3, 2016

The Carbondale Liquor Advisory Board held a meeting on Thursday, March 3, 2016, in Room 103 of the Carbondale Civic Center, 200 South Illinois Avenue. Chairman Mark Robinson called the meeting to order at 5:30 p.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: David Cisco, Tasis Karayiannis, Donald Monty, and Mark Robinson

Absent: John Mills and Steve Payne (Two Student Positions Vacant)

A quorum was available to take action on the agenda items. City Staff present for the meeting included City Clerk Jennifer Sorrell, Fire Inspector Tom Manis, and Police Lieutenant Matt Dunning.

2. Approval of Minutes

D. Monty moved, T. Karayiannis seconded, to approve the minutes from February 11, 2016. All voted aye. Motion declared carried.

3. Application for a Class J Liquor License (All alcoholic liquor for consumption on premises - not for profit public arts venue) for Carbondale Community Arts Inc. at 304 West Walnut Street

Executive Director Jessica Lynn was present to respond to Board inquiries. She remarked on the programming, events, and exhibits currently available, as well as the construction underway for the media gallery which will host films, small-scale theatrical performances, and installations. The Board requested clarification of the response to question four as it relates to the construction of a terrace, which terrace will replace a parking area. Ms. Lynn indicated that an agreement to share parking spaces between CCA and First Christian Church is underway, while the spaces which are currently owned by CCA will become a terrace in the future. It was noted that the "by-the-drink" option which was selected on the application is reserved for Class H1 licenses only. Additionally, there was discussion about whether the licensee could provide alcohol at no cost during events and the distinction between free alcohol versus alcohol included with the cost of a ticket. MOTION: D. Monty moved, D. Cisco seconded, to recommend approval of the application for a Class J liquor license for Carbondale Community Arts, Inc. at 304 West Walnut Street, contingent upon receipt of all outstanding items. All voted aye. Motion declared carried.

4. Liquor Advisory Board Comments

Next meeting April 7, 2016

There was discussion about an article in the Daily Egyptian which referenced legislation before the Illinois Senate which would allow the sale of alcohol at events deemed to be public events and not student-related activities. There followed conjecture about the motive for said bill.

5. Citizens' Comments

None.

6. Adjournment

Meeting adjourned at 5:47 p.m.

Date Approved

Jennifer R. Sorrell, City Clerk