

Request for City Council Action

Date: August 26, 2014

Agenda Section: Consent Agenda No. 5	Originating Department: City Clerk's Office
Item: Acceptance of Minutes of Boards, Commissions, and Committees No. 5.4	Approved:

Background:

Attached for Council review and acceptance are minutes from the meetings of City boards, commissions and committees which have recently been sent to the City Clerk's Office.

Recommended Action:

The Council is requested to accept the following minutes and place them on file:

- Foreign Fire Insurance Board – June 12, 2014
- Human Relations Commission – July 7 and July 31, 2014
- Library Board of Trustees – June 11 and July 9, 2014
- Liquor Advisory Board – June 26, 2014
- Sustainability Commission – May 15 and June 19, 2014

Engineering Approval Obtained	Finance Approval Obtained	Legal Approval Obtained	Approval Obtained	Manager's Approval Obtained
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Council Action: Motion by _____ 2nd by _____ to _____

**CITY OF CARBONDALE, ILLINOIS
FOREIGN FIRE INSURANCE BOARD**

**MEETING MINUTES
5:00 PM, JUNE 12, 2014
FIRE STATION #1, 600 E. COLLEGE**

PRESENT: CHIEF JOHN MICHALESKO, D.W. PRESLEY, WESLEY CLEMMONS, DYLAN FAIRFIELD, SEAN SHERWOOD. **ABSENT:** RON STOLZ, KEVIN MILLER. **GUESTS:** NONE.

CALL TO ORDER

Meeting was called to order at 5:02 PM.

MINUTES OF PREVIOUS MEETING

A motion was made by John Michalesko to approve the last regular meetings' minutes on April 10th, second by Sean Sherwood and all in favor. Motion was made by D.W. Presley to approve the special meetings' minutes on May 21st, Sean Sherwood seconds, and all in favor.

TREASURER'S REPORT

THE CURRENT BALANCE WAS \$57,915.50. OUTSTANDING EXPENDITURES WERE RESCUE EQUIPMENT, UNIVERSAL GYM, RECLINERS, END TABLES AND FLUID EXTRACTOR TOTALING \$15,113.97. THE CURRENT AVAILABLE BALANCE WAS \$42,801.53. DYLAN FAIRFIELD MADE A MOTION TO ACCEPT THE TREASURER'S REPORT, D.W. PRESLEY SECONDS AND ALL IN FAVOR.

UNFINISHED BUSINESS

Discussion was given about when to purchase the approved rescue equipment. It was decided to go ahead and purchase the items to have when the rescue truck arrives. More discussion was given on switching over cable to the new station. The situation had been resolved and cable with Mediacom will be switched over, while keeping the current rate.

NEW BUSINESS

All officer positions were appointed, as done on a yearly basis. The officers are as follows; Chairman-Wesley Clemmons, Vice Chairman-D.W. Presley, Secretary-Dylan Fairfield, Treasurer-Sean Sherwood. All positions only had one nomination, as such no vote was required. Discussion was given about the Open Meetings Act and whether everyone had completed the certification as required. New Members and all current members have received their certification and is on file with the Board Secretary. The seat covers for Car 2 had been installed, the total amount came in under the initial estimate. D.W. Presley made a motion to purchase a washer and dryer for the new station. The current washer and dryer at Station 2 are malfunctioning and outdated. The motion was to spend no more than \$2,338.00 for a stand up Samsung washer and dryer at Lowe's, which included all accessories needed for hook up. This priced also included free delivery and installation. Another \$250.00 was also motioned for an extended warranty. Dylan Fairfield seconded the motion and all in favor.

Guest Comments and Questions

None.

ANNOUNCEMENTS AND ADJOURNMENT

The next meeting was to be scheduled for August 14th. Dylan Fairfield made a motion to adjourn, John Michalesko seconds and all in favor at 5:59 PM.

Dylan Fairfield, Secretary



Commissioners Present: Lauren Bonner, Joseph Brown, Peg Falcone, Jerrold Hennrich, Eric McMillan, Faith Miller, Karriem Shariati, Dora Weaver

Commissioners Excused: Les O'Dell

Commissioners Absent:

Study Circle Staff Present: Sarah Heyer

Guests Present: Pastor Robert Gray, Margaret Nesbitt, Elius Reed

Staff Present: City Manager Kevin Baity, Administrative Services Director Deborah McCoy, Police Chief Jody O'Guinn

Call to Order

The meeting was called to order by Chair Hennrich at 6:30 p.m.

Minutes

Motion was made by Commissioner Shariati and seconded by Commissioner Brown to approve the minutes of the June 2, 2014, meeting with the correction that the public meeting to discuss a permanent farmers' market was sponsored by the City's Economic Development Department, and not the Neighborhood Action Group. Motion carried.

Announcements

Commissioner Weaver reported that Mr. Young filed a wrongful death suit against Richard Minton.

Chair Hennrich reported that Mrs. Varughese filed a complaint with the Carbondale Police Department.

Comments by Pastor Gray

Pastor Gray, former Chaplain of the Carbondale Police Department, SIU-C Department of Public Safety, and SIU-C Campus Ministries, spoke about the role of a chaplain and what he did during his 25 years as chaplain for the Carbondale Police Department. He reported that in 1989, he and Police Chief Don Strom attended chaplain training in Arlington, Texas. He was actively involved in many situations including those resulting from the Pyramid Apartment Fire in 1992 where five students died and eight were critically burned, the Jackson Street fire in 1994 where six young children were killed, and the Hosea Waite death where his body was found behind Checkers Bar (now Callie's). He stated that he rode with police officers on many occasions on Friday nights from 10:30 pm to 5:30 am, and officers were able to observe him handling domestic disputes. Pastor Gray participated with the police in hostage training. He stated that he was not involved in any hostage situations, but there were many instances of barricaded individuals. Pastor Gray commented that he organized 10-12 chaplains to work during the Halloween activities, and co-chaired the university committee to put a lid on Halloween

When students were in fires or other accidents, he would travel to Deaconess Hospital in Evansville or wherever he needed to go. He met with Larry Young (father of Molly Young) who asked why he did not come to tell them about Molly. Pastor Gray said that he did not know anything about it, he was the chaplain at the time, and he wasn't always called. He was called by the Coroner's Office to speak with Pravin Varughese's parents, and was instrumental in them seeing their son. He was invited to the gathering at the Pavilion by Mrs. Varughese which he attended. Pastor Gray indicated that he is not political and does not wish to be a part of any political issue. He indicated that he was a chaplain with the Carbondale Police Department for 25 years and received a letter stating that he was no longer chaplain. Pastor Gray stated that he was asked years ago by the Director of Public Safety to serve as chaplain for the university, and he agreed with the understanding that he would not be able to ride with officers every Friday night and still be able to prepare for his church services.

Commissioner Shariati inquired as to whether the chaplain was a paid or volunteer position, and Pastor Gray responded that it was a volunteer position and he was called out at least once every 10 days. Pastor Gray stated that calls where the chaplain could assist, freed up officers to address other issues. Commissioner Weaver inquired about the current chaplain for the Carbondale Police Department, and Chief O'Guinn responded that the department uses the services of Katie Sermersheim, SIU-C Interim Dean of Students and Coordinator of the Saluki CARES Program. Commissioner Brown commented that Pastor Gray was involved with SIU-C Campus Ministries until former Chancellor Rita Cheng advised that he would no longer be part of that group. Commissioner Brown stated that part of the problem is having individuals who are seasoned, who have built relationships, and who are able to walk into a situation and be so present. He stated that Pastor Gray was able to do a good job because he was able to seek out others to help him when needed.

Commissioner Weaver asked whether the Carbondale Police Department could have another Chaplain, and Commissioner Falcone asked whether other people were being recruited. Chief O'Guinn explained that he doesn't have a problem with the chaplain program, and would happily embrace a program, with someone other than Pastor Gray in that role. Chief O'Guinn stated several different people have been asked, but it is a labor intensive position that requires a lot of after-hours activity, and no one has stepped forward to volunteer. Commissioner Weaver inquired whether the Interfaith Council group had been contacted, and Chief O'Guinn responded that they had not been contacted. Commissioner Weaver indicated that she might approach Father Bob Flanagan to see if there is any interest in organizing the Interfaith Council.

Questions were raised regarding the reason(s) for Pastor Gray's dismissal. Mr. Baity indicated that it is a personnel matter and a management issue that is not the purview of the HRC, and should not be discussed.

Public Comments

Mr. Reed provided an update on his report of the possible negative effect the unresolved Varughese and Young cases could have on SIU student enrollment. He commented that summer enrollment is low with about 2,400 students. He called attention to a Southern Illinoisan newspaper article that indicated the SIU Board of Trustees would not be renewing the contract with the Chicago-based Lipman Hearne marketing firm because it had not been successful in helping with the recruitment of students. Mr. Reed stated that approximately \$3.5 million was wasted on that contract. He stated that Chancellor Rita Cheng was on vacation until August 15, 2014, when she assumes her new position at Northern Arizona State University, but her last day at the university was June 30. Mr. Reed stated that on or about June 25, 2014, he was stopped by an Illinois State Police officer on Wall Street in Carbondale, who indicated that he was being stopped because his headlights were not on and he was not wearing a seatbelt. The officer asked Mr. Reed for his driver's license and proof of insurance, and issued him a warning. Mr. Reed stated that the reason he mentioned this incident was because the Illinois State

Police officer who stopped Gaege Bethune (driver of the vehicle with Pravin Varughese), only asked to see his driver's license. Mr. Reed indicated that it was his understanding that Mr. Bethune traded his vehicle at Vic Koenig auto dealership, the vehicle has been sold, and he is no longer in Illinois.

Mr. Reed stated that an article in the Southern Illinoisan paper on July 2, 2014, reported that Larry Young had filed a lawsuit against former Carbondale Police Department dispatcher Richie Minton concerning the Molly Young incident. Mr. Reed referenced a June 27, 2014, Southern Illinoisan newspaper article titled, "Carbondale Man Steals Two Cars – Flees," that indicated Bernard Adams was arrested after multiple vehicle accidents and a police chase. The article said that the Carbondale Police received assistance from Illinois State Police, Williamson County Sheriff's Department, Carterville Police Department, Crainville Police Department, and John A. Logan Campus Safety. Mr. Reed commented that at a previous HRC meeting, in reference to the Varughese situation when it was asked why the Illinois State Police officer did not call the Carbondale Police Department for assistance, it was stated that the Carbondale Police Department does not work well/cooperate with the Illinois State Police and other agencies, but cooperated in that situation. Commissioner Miller stated that what she got out of Mr. Reed's comments was that all of the different law enforcement agencies cooperated on that particular event, but do not cooperate on the Varughese case. At a previous meeting, it was stated that the Carbondale Police Department does not get a lot of cooperation from other agencies. Chief O'Guinn commented that the statement made earlier regarding authorities working together and communicating was inaccurate. He stated that the Carbondale Police Department has a very good relationship with them all. He indicated that the Department has a good relationship with Murphysboro, Herrin, Carterville, and Marion, and that they could be called and asked.

Chief O'Guinn stated that the Carbondale Police Department is getting blamed for investigations that are shoddy and all kinds of things. The Department did not communicate with any of Ms. Young's family, as the investigation was handled through the Illinois State Police, and any questions or conversations with the family went through the State Police. Carbondale secured the scene until the State Police arrived. Mr. Reed stated that Larry Young indicated at a HRC meeting that he had eight witnesses. Chief O'Guinn stated that he should produce them. Chief O'Guinn indicated that the Jackson County Sheriff's Department is the agency that comes into town and does not notify the Carbondale Police Department. They come into town and serve warrants and do different kinds of operations and oftentimes do not notify the Carbondale Police Department until afterwards. The Chief indicated that he speaks with the Jackson County Sheriff often, and the communication has gotten better. It is not perfect, but it has improved. He indicated that as far as State Police, FBI, and so forth, there is a good relationship. Technology is in place so they do not cross investigate or do something risky like buy drugs from another officer. The Chief indicated that technology is being worked on by the state (radios, frequencies, etc.), but it takes time and it is expensive.

Commissioner Falcone asked whether there was any role the Commission could play in advocating that there be more communication between agencies. Chief O'Guinn commented that the biggest role the Commission could play is to start trusting the Police Department, and recognize they do a good job and work hard and try to do the best job they can, and stop buying into the conspiracy theories, half-truths, misstatements, and misconceptions that are passed along through the press. If there are questions, ask the Police Department. There are things that cannot be shared, but he is more than willing to share what he can. He stated that he has invited several people to come and talk with him about that and the Police Department has done nothing wrong. Chair Hennrich stated that comments are not based on conspiracy theories, but based on the lack of information. The Commission has tried for two years to obtain information. Chief O'Guinn stated that the comments are based on conjecture and supposition. Chair Hennrich commented that it is based on the lack of information, and asked what should be done. Chief O'Guinn asked whether Chair Hennrich was suggesting that he violate the law, and Chair Hennrich stated that he was not suggesting that any law be violated. Chief O'Guinn stated that

has had numerous phone conversations with Chair Hennrich where he explained that the information being requested could not be provided because it was too time consuming to search thousands of reports. Chair Hennrich stated that he was commenting on the length of time taken to get reports and always being told that the report was forthcoming, and the hold-up was the new software that was coming. Mr. Baity stated that the data has to be put into a data base to be extracted, and if it is not put in, no information can be extracted. The data may not be in reports if the officer did not put it in the report, and a sergeant or lieutenant did not suggest additional information be included. So getting 100% data out may not be possible. There were no data fields in the software that collected the specific information requested by the HRC, and in this case the data doesn't exist. Chair Hennrich commented that he understands if the data does not exist and that is what should have been said rather than it is forthcoming. Chief O'Guinn stated that the HRC keeps bringing up the reports and beating the Police Department over the head when the software developer was the reason for the delays. Mr. Baity stated that this is a commission, it's advisory and there is a line between management and advisory boards formed by the Mayor and Council. And at certain points, management has to invoke that right. And he believes that at this point, further discussions on these reports will come from management. HRC can ask for the reports, but to continually bring them up month after month when the HRC has received nothing, does nothing to aid or solve the issue. He stated that the company that was responsible for the data was fired, and now other software companies are being reviewed. Chair Hennrich commented that it is the first that he is hearing about the software company. Mr. Baity stated that it is a management rights matter, and he does not divulge everything that happens in every department to every Council person or the Mayor. That is why cities hire a professional manager and department heads. If the HRC wants the Mayor and Council to run the City, then Commissioners need to petition to have the City Manager form of government done away with.

Commissioner Brown stated that the discussion was getting out of hand and he was feeling uncomfortable and emotionally attacked when he has not said anything. He commented that the level of anger and back and forth is moving them farther and farther away and is becoming toxic and is not going to help. It is helpful to know that there was a glitch and the software developer had to be fired. All should agree that in some things progress is being made. The HRC is only trying to carry out what is in its By-Laws, and this should not be an adversarial situation. He commented that he was happy to hear that HRC's request was being seriously considered, and that the software company was not able to deliver. He commented that the lines being drawn and the words being used are polarizing and are not helpful.

Commissioner Shariati asked whether the Carbondale Police Department and the Illinois State Police have a public relations department or representative. Chief O'Guinn stated that the State Police have their own public relations, but the Carbondale Police Department is not large enough to have its own. Commissioner Shariati spoke about a police satellite location where people could come in to visit with officers and those officers becoming the go-to person for the community. He inquired whether there were other ways officers could interact with the community. Chief O'Guinn indicated that they could be more involved in the community if there were more than 5-6 officers working at a time to handle 80,000+ calls for service a year. There are 68 officers. The Department works with SIU-C to conduct research and has internships available.

Mrs. Nesbitt inquired about the State Police coming into Carbondale without notification to the Carbondale Police Department, and the Carbondale Police not being in charge when they come. Chief O'Guinn explained that in some instances, it is not the Carbondale Police Department, but the State Police. He explained a call he received from Reverend Logwood regarding a situation where it was assumed the Carbondale Police were involved when it was actually the State Police. Mrs. Nesbitt stated that these things need to be called to the attention of the community so they are aware that it is not the Carbondale Police.

Study Circles Report

Neighborhood Action Group

Coordinator Heyer reported that the group did not hold a meeting in June and, would not hold one in July.

Non-Violent Carbondale Project

No report.

Old Business

Law Enforcement Reports: Discussed during Public Comments.

HRC Responsibilities, Role, Charges:

Annual Report: Sensitivity training was brought up at a previous meeting. Chief O'Guinn indicated that they were conducted bi-annually in Alton. He felt it was a good idea. Commissioner Brown stated that it would be a good idea for all employees, and that should be something coordinated by the City. Motion was made by Commissioner Falcone and seconded by Commissioner Bonner to finalize the HRC 2013 Annual Report document and forward to the Mayor and City Council. Motion carried. Commissioner Falcone will pull the draft and comments together and Chair Hennrich will provide other police data to be included in the appendices for the final report.

Educational Campaign: A Restorative Justice Committee, consisting of Commissioners Hennrich, Shariati, Falcone, Weaver, and Bonner, was established. Commissioner Bonner announced that Todd Kingston is facilitating a Restorative Justice retreat at the end of July at the Touch of Nature for the Carbondale School District. Commissioner Shariati will check with the CES District #95 for more information. Discussion regarding the Commission's involvement with SIU-C student orientation took place. Mr. Baity commented that he had spoken with Chancellor Cheng and someone else was tasked with that duty. He described his orientation experience with his daughter last year at SIU-C and spoke with the Chancellor about how some staff were providing inaccurate information about Carbondale. Mr. Baity commented that he did not think students and parents would come to the Civic Center for an orientation. Commissioners agreed that perhaps a representative of the City could be present at the tent with Carbondale Main Street and Carbondale Tourism and distribute the "Who to Call" map.

Retreat: Scheduled for Thursday, July 31, 2014, 5:30 pm to 8:30 pm. Commissioner McMillan reviewed the handouts/templates that provided the framework for goals and strategies. He indicated that the handouts are based on a strategic planning model and suggested the Commission use the retreat to come up with a vision and identify goals. Commissioner Shariati commented that he is excited about the information provided by Commissioner McMillan and believes it will help with professionalism and keep the HRC from being one dimensional. Commissioner Brown stated that Commissioner McMillan's document, along with the Ordinance and By-Laws, should be the focal point of the Retreat. Chair Hennrich commented that the document is good because it provides guidelines and directives for current Commissioners and new members. Commissioners should be trained on procedures to file various complaints, and perhaps establish a speakers' bureau.

Community Discussions:

Environmental Racism. Brightfields is sponsoring the first of two public meetings on Wednesday, July 30, 2014, 7:00 pm at the Eurma Hayes Center, to discuss the installation of solar panels on the old Koppers Tire Plant property.

Partnering for Social Justice: The following report was presented by Commissioner Shariati. The Racial Justice Coalition met on July 3, at 7:00 pm at the Church of the Good Shepherd. Agenda items included: 1) Brightfields Public Meeting – Wednesday, July 30, 7:00 pm at the Eurma Hayes Center, 2) Update from Education Subgroup, and 3) Update from Policing/Justice subgroup. Lively discussion took place relating to the “Community Growth Plan” recently adopted by the CES District #95 School Board. The Growth Plan replaces the Code of Conduct booklet, and has restorative practices and procedures at its core. Cautious optimism was the central theme among attendees as all looked for ways to contribute to its success. Some of the questions raised centered on whether the School Board is collecting data to determine which student demographics were causing problems and/or are in need of attention. Currently, the District has not presented any such data. The question - “Where do we go from here?” - was placed upon the floor, to which a number of ideas were promoted. The range was from monitoring CES District #95 public and committee meetings to the oversight of the actual implementation to an actual boycott of CES District #95 board meetings. The following is a brief background of events within District #95 relating to this issue: (1) In January 2014, the District #95 Superintendent began circulating ideas about a new approach to problem solving using restorative practices and principles. A committee was formed including several teachers with the assistance of an outside person with knowledge of restorative practices; (2) In March, a draft of the new Code of Conduct, titled “Community Growth Plan,” was presented along with a power point at the District #95 public meeting. Several suggestions for revisions and improvements were made, and eventually disregarded by the Board; and (3) At its May 22 public meeting, the CES District #95 Board approved the full draft of the “Growth Plan” as the new Code of Conduct for District #95. Throughout the process, concerns were voiced that the draft policy had been enacted prior to District Board approval; that since January 2014, students had routinely been taken out of class for restorative chats with a counselor/facilitator who 1) is not an employee of the District, 2) had/has no certification or formal training in restorative practices, 3) has no formal background in social work or with special populations, and 4) was allowed direct contact with students and confidential records. Reports were made of children being reduced to tears during restorative peer sessions before the entire class. Documented evidence exists that parents of students have opted out of restorative practices by unlicensed, uncertified persons. Confusion exists among administrators and staff at all four CES District #95 schools, as few have knowledge of or have received any training in restorative practices. Quantifiable procedures seem non-existent. Several administrators were admonished to use the services of an outside counselor who somehow was able to circumvent CES District #95 protocol. The teachers union is now getting involved. The Racial Justice Coalition meets the first Thursday of the month at the Church of the Good Shepherd at 7:00 pm. The Carbondale School Board meets the fourth Thursday of the month at 7:00 pm.

Commissioner McMillan commented that he had not had an opportunity to read the handout titled, “By Talking, Inmates and Victims Make Things ‘More Right’”, but starting with young people should be where the process begins. Commissioner Brown stated that the focus should be on creating intentional communities.

New Business

Commissioner Weaver suggested that there be some discussion at the Retreat regarding HRC’s response to

those who come before the Commission expecting for something to be done. Ms. Nesbitt commented that the community needs to know the Police Department's authority, and suggested something be put in the Carbondale Times. Chief O'Guinn stated that he has spoken with the Carbondale Times and they have agreed to publish a weekly Chief's Corner. Mr. Reed suggested that a public meeting be held to address the negativity, as a public conversation needs to be had. There was mention of police substations and officers on bicycles. Commissioner Bonner suggested that a couple of officers be featured on "Talk of the Town" that is sponsored by WDBX.

Next Meeting: August 4, 2014, 6:30 p.m.

Adjournment - There being no further business, motion was made by Commissioner Weaver and seconded by Commissioner Brown to adjourn. The meeting was adjourned at 8:42 pm.

Recorded by Deborah McCoy _____



Commissioners Present: Lauren Bonner, Joseph Brown, Peg Falcone, Jerrold Hennrich, Eric McMillan, Faith Miller, Karriem Shariati, Dora Weaver

Commissioners Excused:

Commissioners Absent:

Study Circle Staff Present: Sarah Heyer

Guests Present:

Staff Present: Acting Mayor Don Monty, City Councilwoman Jessica Bradshaw, Administrative Services Director Deborah McCoy

Introductions/Listening/History/By-Laws

Chair Hennrich began the meeting with introductions and asked the Mayor and Councilwoman to share their expectations for HRC. Mayor Monty stated that his expectation of the HRC is to do those things that are set forth by the City Ordinance. That involves a variety of things. The HRC is advisory to the City Council and he encouraged them to forward suggestions and recommendation. The City Code contains quite a bit of information about educating and assisting persons regarding their rights and opportunities, and helping them to reach the appropriate agency. The HRC is to receive specific reports from the Carbondale Police Department and other law enforcement agencies, evaluate and offer comments. Mayor Monty commented that the current HRC dates back to 2003, but he has observed Commissions in the 1970s, 1980s, and 1990s, and the duties and functions have pretty much stayed the same.

Mayor Monty stated that he takes HRC's role of advisement seriously and suggested that a memo be written to the City Council and ask that the City Manager put it on a Council agenda.

Vision/Goals/Priorities

Commission to operate as outlined in the Ordinance

Meeting agenda revised to align with areas of the mission

Commissioners to serve on other committees when possible; HRC can facilitate and be a catalyst

Find opportunities and figure out strategies

Promote good will and understanding

Goals – One Year

- Sync data (Commissioner Falcone – will send to Mayor & Councilwoman Bradshaw and copy the City Manager) – available and in line with what Council wants
- Request from Council complaints that have been submitted against officers
- Increase HRC visibility
- Establish relationships and linkages

- Web page/website (Commissioners Falcone and Weaver)
- Agenda items for Council meetings – action taken at each HRC meeting to decide what is to be placed on the agenda, who will present the item, and sending correspondence to the City Manager informing him that the item is to be placed on the Council agenda
- Revision of the current HRC agenda (Commissioner Falcone)
- Strengthen and formalize committees, e.g. Communications, Education (Human Rights – Commissioner McMillan; Police & Community -, Housing Issues- Resident/Neighborhood Associations)
- Public education

Committee Work/Relationship to Open Meetings Act

Chair Hennrich commented that it appears the Freedom of Information Act is being used to keep information the public. Chair Hennrich spoke about the anger and how requesting information is treated as a threat or an attack. Mayor Monty stated that if the HRC gets to the point where there is no response or traction with an entity within the City, then it should be brought to the Council to see if the City Council wants to intercede. Mayor Monty spoke about bias and reporting and indicated he has requested information that he is waiting to receive, that was not able to be retrieved from the old system. Commissioner Falcone expressed that she was interested in receiving data on repeat offenses and complaints. Commissioner Bonner commented on the article that appeared in the Chicago newspaper where the City of Chicago was ordered to release records.

Commissioner McMillan commented that he does not understand why it is so difficult to get reports of complaints –the kinds of complaints and how they are handled. Commissioner Bonner commented that when this kind of information is released, it alleviates the tension between law enforcement and the community. Commissioner Brown stated that in the Mayor’s introduction and the mandate of the Charter and the beginnings of the HRC in 2003 with the concerns of the City, the community, and students. If the Charter starts off with “to study the problems”, the perception and response is you are attacking us all the time. Crime, race, age, socio-economic backgrounds are all intertwined. The HRC has been brought into existence to study problems. Studying problems will always involve some level of antagonism. People have been told that the HRC is going to be attacking them and this might explain the reason for some of the resistance HRC has experienced. It appears there is a defensive group waiting for what is perceived an attack. Commissioner McMillan suggested that perhaps being aware of the problems would be a more appropriate phrase.

Commissioner Shariati expressed that there is a human element, and he has noticed how people get emotionally involved. He observed the same kinds of opposition in the meeting where District #95’s proposal was discussed. He mentioned the letter written by then Carbondale NAACP Branch President Steven Haynes to Attorney General John Ashcroft in 2001 regarding the misuse of policing powers.

Commissioners discussed the police complaint form and process. Commissioner Falcone recommended reviewing the form to see if there are ways to make it less intimidating. Commissioner Miller inquired about the ability to file anonymous complaints, and whether there is a way to know if complaints are addressed. She commented that efforts to engage in community policing help to build a bridge with the community. Commissioner McMillan suggested that HRC’s work should be prevention-oriented. Commissioner Weaver commented that individuals who come before the Commission, expect for HRC to help solve a problem. Commissioner Brown stated that there needs to be a context for public discussion and discourse, and that the HRC may not be expected to do anything in each instance, but listen. Commissioner Falcone stated that she sees the HRC as a place where an individual can bring their grievance and point them in the right direction, and to improve the community in a broader way.

There was discussion regarding agendas, items on the agenda, and amount of time for individuals to speak. Mayor Monty stated that discussion can take place at meetings, but action cannot be taken unless the item is on the agenda.

Commissioner Shariati was charged to put together a list of organizations and committees.

Chair Hennrich shared a recent experience with the Carbondale police.

The Retreat ended at 8:30 p.m. as scheduled.

Notes recorded by: _____

Carbondale Public Library Board of Trustees

Wednesday, June 11, 2014

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

Called to order at 4:30

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

Present.

Roland Person, President

Philip Brown, Vice President

Susan Tulis, Secretary

Don Prosser, Treasurer

Joyce Hayes (1)

Harriet Simon

Absent.

Barbara Levine (1)

Julian Pei (2 excused)

Sharifa Stewart (2)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall, Finance Manager

Lori Torbeck, Reference Librarian

Mary Stoner, Adult and Teen Librarian

Pat Luebke, Children's Librarian

Visitors present.

Lisa Waskin, Library marketing consultant

Susan Metcalf, Friends of the Carbondale Public Library

Kathy Fatz, Friends of the Carbondale Public Library

President's report.

1. Lisa Waskin gave a library marketing presentation. She had worked with key library staff that afternoon.
2. Election of Trustee officers to begin service July, 2014. Don Prosser nominated Philip Brown as President. The motion was seconded by Harriet Simon. MOTION passed unanimously. Don Prosser nominated Barbara Levine as Vice President. Joyce Hayes seconded. MOTION passed unanimously.

Secretary's report.

1. Approval of the May 14, 2014 minutes. Harriet Simon made a motion to approve these minutes. Susan Tulis seconded. MOTION passed unanimously.

Correspondence and communications.

None.

Carbondale Public Library Board of Trustees

Wednesday, July 9, 2014

4:30 p.m.

Meeting Room

405 West Main St.

MINUTES

Call to order.

The meeting was called to order at 4:30 p.m.

Roll call.

Introductions, audience and visitors. Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes. The Library Board may cut short any comments that are irrelevant, repetitious, or disruptive. (Id. at 1425-26).

Present.

Philip Brown, President

Susan Tulis, Secretary

Don Prosser, Treasurer

Joyce Hayes (1)

Roland Person

Absent.

Barbara Levine, Vice President (2)

Julian Pei (3 excused)

Sharifa Stewart (3)

Harriet Simon (1)

The number following the Trustee's name indicates the number of absences this fiscal year.

Staff present.

Diana Brawley Sussman, Library Director

Gwen Hall, Finance Manager

Visitors present.

None.

President's report.

1. Oaths of Office by the President to Don Prosser, Roland Person, Joyce Hayes, Susan Tulis. Oath of Office administered by the Secretary to Philip Brown.
2. Committee appointments. President Philip Brown took on the position of ethics officer and made no changes to the previous committee appointments

Secretary's report.

1. Approval of the June 11, 2014 minutes. Don Prosser made a motion to accept the minutes. Joyce Hayes seconded. MOTION passed unanimously.

Correspondence and communications.

The Board discussed a FOIA request and one alleged Internet abuse complaint (alleged bit-torrent of a copyrighted movie) forwarded to the library by the Internet service provider. Regarding the FOIA request, the Director praised Finance Manager Gwen Hall for her skill at running specific financial reports. Regarding alleged Internet abuse, the library has taken extraordinary technological, procedural and policy measures to prevent any illegal Internet use and is not complicit in any alleged abuse.

Financial report.

1. Approval of bills payable up to and including bills due July 16, 2014 to August 15, 2014. Roland Person made a motion to pay bills. Joyce Hayes seconded. MOTION passed unanimously.
3. Acceptance of the financial report for June 2014. Gwen Hall reported that there are naturally more program expenses in summer. We received a final bill from J & L Robinson for the Live & Learn Construction grant project. Joyce Hayes made a motion to accept the financial report. Roland Person seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction. Nothing to report.
2. Per Capita Grant Requirement: Review Chapter 7 (Collection Management and Resource Sharing), Serving Our Public 3.0 Standards for Illinois Public Libraries, Illinois Library Association 2014. The chapter was reviewed. Our library meets or exceeds all standards. The board also read the library's Selecting Materials policy. The review prompted an interesting conversation about the procedures our librarians follow for managing collections. Discussed filling purchase requests from patrons and whether any patron had ever submitted a formal request to ban a book. To the best of our knowledge a formal request to ban a book has never been submitted to the board. Patrons have (very rarely) asked to speak with the director about a book they object to, but a conversation about freedom of speech has always eased the patron's concerns.
3. Discuss Edge Initiative. Board Secretary Susan Tulis will watch the Edge Overview Webinar. The Library Director has watched the webinar and begun working on the Edge assessment.
4. Other. Encouraged attendance at this evening's programs: Teen Music program funded by local business EMAC in partnership with the library and the Carbondale Music Coalition; artists' reception for "Weaving and Hand Dye Hand Made Show" by Karl and Saiko Lanier. The library will also be moving to a new website design with assistance from Lazerware.

Committee reports.

Set dates for Personnel Committee to determine review questions and subsequently to review the Director (met in August, 2013). Tabled.

Unfinished business.

Patron conduct. A patron was banned from 8/14/13 until 8/14/17 for repeated and severe violations of the library patron code of conduct, including harassment of other patrons on 8/7/14 and 8/8/14. The patron was told in writing: "any harassment of library staff or board members via telephone or other means may cause the library to ban you for a longer duration, or permanently." It was noted that this patron has called three times since the ban. The patron called to debate the ban at length on 6/20/14 and was reminded that such phone calls may be considered harassment and increase the duration of the ban.

New business.

Patron conduct. The board discussed a patron who verbally assaulted and threatened library staff and threatened to "blow s*** up" on June 16, 2014. Don Prosser made a motion to ban this person until and unless there is further action from the board. The motion was seconded by Roland Person. Motion passed unanimously.

Other.

None.

Adjournment.

Adjourned at 5:26

Next Board Meetings for 2014 (all in Public Library meeting room, 4:30 p.m.): August 13, September 10, October 8, November 12, December 10

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Diana Brawley Sussman, Library Director

Financial report.

1. Approval of bills payable up to and including bills due June 16, 2014 to July 15, 2014. Philip Brown made a motion to approve payment of bills. Susan Tulis seconded. MOTION passed unanimously.
2. Acceptance of the financial report for May 2014. Gwen Hall discussed specific bills and explained that she has created a category to keep track of grant program expenses paid by the library. Joyce Hayes made a motion to accept the financial report. Harriet Simon seconded. MOTION passed unanimously.

Librarian's report.

1. Building and grounds maintenance and construction. Tim Mitchell from Universal Glass (owned by the Mitchell family) has said that he will replace two fogged panes in the skylight that weren't specified in the construction contract at no cost. The board discussed Betty Mitchell's crucial role in securing the property for the library when this library was constructed. In the past few years Universal Glass has replaced door mechanisms worth thousands of dollars without charging the library anything for parts or labor. The library board is very grateful for their generosity. Philip Brown made a motion to dedicate the repaired skylight to Betty and Ellis Mitchell and Family & Universal Glass for their tireless support of the library. The motion was seconded by Harriet Simon. MOTION passed unanimously.
2. Approve Illinois Public Library Annual Report (IPLAR). Discussed the report. Don Prosser made a motion to approve the library's IPLAR. Philip Brown seconded. MOTION passed unanimously.

Committee reports.

None.

Unfinished business.

None.

New business.

1. Vote to appoint FOIA/OMA officer(s). Susan Tulis moved that Lori Torbeck shall continue as a FOIA officer and Diana Brawley Sussman shall continue as a FOIA and OMA officer. Joyce Hayes seconded. MOTION passed unanimously.
2. Review minutes from closed sessions. Don Prosser moved to keep closed session minutes as they've been. Harriet Simon seconded. MOTION passed unanimously.
3. Adopt prevailing wage ordinance. Susan Tulis moved that we adopt the prevailing wage ordinance. Joyce Hayes seconded. Vote taken by roll call:
6 Yes: Roland Person, Philip Brown, Susan Tulis, Don Prosser, Harriet Simon, Joyce Hayes; 0 No; 3 absent: Barbara Levine, Julian Pei, Sharifa Stewart; 0 abstained.

Other.

Discussed plans to switch to a new website platform.

Adjournment.

Adjourned at 5:46 p.m.

Next Board Meetings for 2014 (all in Public Library meeting room, 4:30 p.m.): July 9, August 13, September 10, October 8, November 12, December 10

Respectfully submitted:

Susan Tulis, Secretary

Prepared by: Diana Brawley Sussman, Library Director



**Liquor Advisory Board
June 26, 2014**

The City of Carbondale's Liquor Advisory Board held a meeting on Thursday, June 26, 2014, in Room 103 of the Carbondale Civic Center, 200 South Illinois Avenue. Vice-Chairman Mills called the meeting to order at 5:35 p.m. with the following-named members of the Board present/absent:

1. Roll Call

Present: Tasis Karayiannis, Steve Payne, Joyce Webb, Emily Loehmer and John Mills

Absent: Sarah O'Dell (Exc) and Mark Robinson

A quorum was available to take action on the agenda items. City Staff present for the meeting included Deputy City Clerk Alicia Burtley and Assistant City Attorney Jamie Synder.

2. Approval of Minutes

J. Webb moved, T. Karayiannis seconded, to approve the minutes from May 22, 2014. VOTE: All voted aye, motion declared carried.

3. Consideration of Application for a Beer Garden or Outdoor Garden/Café Area for S&B's Burger Joint, 1237 E. Main Street

Susan Schmidt owner/operator for S&B's Burger Joint answered questions pertaining to the Café. She stated the decision has not been made on whether the beer garden would be a waiting area only or if food service would be available in that area. Susan Schmidt also stated she would like to have an opening in the beer garden gated area. If necessary, they would have workers to monitor. T. Karayiannis asked about maintaining or controlling the area from illegal activity. Susan Schmidt relayed to the Board she contemplated putting some shrubbery around the outdoor gated area to deal with the possibility of individuals passing drinks to outsiders. She has to discuss this issue with mall management.

J. Webb moved, E. Loehmer seconded, to approve the application for a beer garden/outdoor café for S&B's Burger Joint, contingent upon receipt of outstanding items. VOTE: All voted aye, motion declared carried.

4. Consideration of an application for a Class B2 Liquor License (All Liquors On Premises Consumption) from Lucky 13 at 2355 Sweets Drive, Suite I

Matt Chumbler owner of Lucky 13 stated his intention is to open an establishment, on the east side of town, for individuals to play video gaming machines in order to avoid the bar scene. He expressed video gaming would be a significant portion of the income and he may provide packaged food down the road. J. Mills explained a similar applicant requested a license and was denied because the business specifically relied on video gaming. Matt Chumbler expressed video gaming is not allowed in Carterville and believes people will utilize his business that would operate seven days a week with a couple of full-time and part-time employees.

T. Karayiannis moved, J. Webb seconded, to approve the application for a Class B2 Liquor License from Lucky 13 at 2355 Sweets Drive, Suite I, contingent upon receipt of all outstanding items. All voted aye, motion declared carried.

5. Consideration of an application for a Class B2 Liquor License (All Liquors On Premises Consumption) from Noah's Lounge, LLC d/b/a Noah's Lounge at 104 W. Jackson Street

Nora Harris, Sandra Farr and Latoria Steele, owners of Noah's Lounge, appeared to answer questions from the Board. Nora Harris stated they plan on opening the former Premiere Lounge in the same condition under the new name Noah's Lounge. She stated she has 35 years of experience in management, she was in the military and has security training therefore will train employees. She was the head female of security and bartender for Premiere Lounge. She further said there would be a doorman and security at all exits strategically placed inside and outside the facility. Security wands and metal detectors would be utilized. J. Mills inquired about their financial situation and Nora Harris responded stating she received a settlement and will be financing. Also, they would like to add food/restaurant and a beer garden on the east side of the building in the future. Entertainment would consist of bands, recorded artists, Birthday parties for 21 and older, and hookah nights. The establishment would be opened seven days a week.

J. Webb moved, T. Karayiannis seconded, to approve the application for a Class B2 Liquor License from Noah's Lounge, LLC d/b/a Noah's Lounge at 104 W. Jackson Street, contingent upon receipt of all outstanding items. VOTE: All voted aye, motion declared carried.

6. Consideration of a request to reclassify an existing liquor license from Class A2 to Class B2 for Nytefire Ventures, LLC d/b/a Underground Barrel Room and Grill

Marty Davis, Susan Davis and Bailey Thompson owners of Nytefire Ventures, LLC appeared to answer questions from the Board. When asked why they would want to change their classification, M. Davis replied due to the regulatory issue of meeting the 51% of revenue on food and non-alcoholic beverages in order to continue to operate the Underground generated concern. Their business plan was structured to strive for food revenue to supersede alcoholic beverage, however, there is a grey area in reference to customer performance, as well as the parking issue because of the construction in the area. M. Davis further stated having a B2 license would offer an assurance that Underground Barrel Room and Grill would be able to move forward without the necessary requirement. J. Mills asked if the restaurant would be able to function as a Class A2 license and M. Davis replied yes. J. Mills inquired about entertainment and Susan Davis relayed they would have live bands.

J. Webb moved, T. Karayiannis seconded, to approve the reclassification of existing liquor license from Class A2 to Class B2 for Nytefire Ventures, LLC d/b/a Underground Barrel Room and Grill contingent upon the availability of a B2 license and outstanding items. VOTE: All voted aye, motion declared carried.

7. Discussion of the Liquor Code as it relates to Classification A

J. Mills commented that the regulation of having 51% revenue of food and non-alcoholic beverage in the liquor code for Classification A has always been an issue and could not recall how it came about. S. Payne suggested remove the cap and give those who qualify a license and let the market decide. Why take away something from someone who is willing to take a risk. T. Karayiannis relayed he did not agree with that, otherwise a shoe store can sell liquor. Assistant City Attorney Snyder stated there was an establishment that did not meet the 51% regulation and they had to hire an accountant to audit their books and provide a copy of the report to the City; that establishment is currently operating. J. Mills stated the ramifications for not meeting the requirement of 51% could be an audit first, and a fine associated or could change classifications. J. Webb asked if you know that people are not submitting percentages, why have it in the code? J. Mills suggested finding out how other college towns issue licenses, specifically Bloomington-Normal.

Marty Davis, Underground Barrel Room and Grill commented that the fifty-one percent has good intentions but has overstayed its welcome the way the consumer consumption issues has changed.

There has to be a clear fine reason to be able to quantify the reasoning for a percentage. Simple is better and recommended reducing the percentage or completely eliminating it all together.

8. Liquor Advisory Board Comments

Next Board meeting will be on July 24, 2014.

9. Citizens' Comments

10. Adjournment

Meeting adjourned at 6:45 p.m.

Alicia Burtley, Deputy City Clerk

Date Approved

MINUTES
City of Carbondale Sustainability Commission
Thursday, May 15, 2014
City Hall / Civic Center – 6:00 p.m.

1. **Roll Call:** Ms. Wagner called the meeting to order at 6:10 p.m.

Members Present: Ms. Wagner, Mr. Kunath, Ms. Shimada, Mr. Thorne, Ms. Davis, Mr. Monty

Members Absent: Mr. Loos

Staff Present: Loren Polley

Others Present: Carrie McLaren, Sarah Heyer from KCB

Minutes: Motion by Mr. Thorne, 2nd by Ms. Shimada, all in favor, of approval of April 17, 2014, minutes

2. **Communications:**

Review of the current Status Report of the Former Koppers Wood-Treating Site. Updates should be posted on website

Old Business: Website is up and running. Greencarbondale.com

Energy Committee –

Bike Path /Green Space Committee –

Recycling Committee –

New Business: Exploring possibilities for zero of no use of Styrofoam at the Civic Center. Mr. Thorne mentioned he would like to see sharrows for bicycles on Poplar Street between West Main and West Walnut.

Adjournment: With no further business to be conducted Ms. Wagner adjourned the meeting at 6:56 PM.

3. Respectively submitted by Loren K. Polley, City of Carbondale Staff Liaison

MINUTES
City of Carbondale Sustainability Commission
Thursday, June 19, 2014
City Hall / Civic Center – 6:00 p.m.

1. **Roll Call:** Ms. Wagner called the meeting to order at 6:05 p.m.
- Members Present:** Ms. Wagner, Mr. Kunath, Ms. Shimada, Mr. Thorne, Mr. Loos
- Members Absent:** Mr. Monty, Ms. Davis
- Staff Present:** Loren Polley
- Others Present:** Sarah Heyer from KCB

Minutes: Motion by Mr. Thorne, 2nd by Mr. Loos, all in favor, of approval of May 15, 2014, minutes

2. **Communications:**

Review of the current Status Report of the Former Koppers Wood-Treating Site. Updates should be posted on website

Old Business: Website is up and running. Greencarbondale.com

Energy Committee –

Green Space Committee – Farmers Market is open for suggestions for different locations

Transportation Committee -

Recycling Committee – Continue communication with Ms. Chamness for City Hall Styrofoam ban ideas

New Business: Commission is to possibly place an article in the Communique of something of significance pertaining to the Commission

Adjournment: With no further business to be conducted Ms. Wagner adjourned the meeting at 6:45 PM.

3. Respectively submitted by Loren K. Polley, City of Carbondale Staff Liaison