



MINUTES
Preservation Commission
Monday, May 20, 2019
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Mr. Wren called the meeting to order at 7:05 p.m.

Members Present: Clark, Benedict, Wren, Van Awken, Brown, Ittner, McCreary and Zurlinden

Members Absent: Sigler

Staff Present: Brightharp

Guests: Bruce Ashby

2. **Approval of Minutes:** Ms. Ittner moved to, and was seconded by Ms. Brown to approve the minutes of April 15, 2019.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

- a) Educational and Technical Assistance Committee
 - 1. Ms. Ittner went over the pamphlet from the historic presentation of the Women’s Club of Carbondale.
- b) Nomination and Hardship Committee- No Report
- c) Work Plan Committee- No Report
- d) Annual Work Plan Monthly Review
 - 1. May
 - i. Preservation News - Communique Article – Quarterly
 - ii. Founders Day/ National Preservation Month Activities (May 17 and 25th)
 - iii. Presentation of the Historic Preservation Awards- May 28th at the City Council meeting.
 - iv. Preservation Recognition Program (more outreach)
 - 2. June (Meeting is Optional)
 - i. Prepare FY 2019 CLG Report (05/01/18 - 04/30/19)
 - 3. July
 - i. Preservation News - Communique Article
 - 4. August
 - i. No Plan
- e) Certificate of Appropriateness Committee- No Report
- f) Founders’ Park Subcommittee

1. Progress report on the park's information pamphlet- Mr. Van Awken stated that the pamphlet is close to being finished and will have the information ready for City Council soon.
2. Recap of Arbor Day Celebration
Mr. Van Awken stated that there was a good turnout for the Arbor Day Celebration, about forty people came out to see the flag raising ceremony and about fifteen trees were planted by the City of Carbondale Public Works.
- g) Founders' Day Subcommittee
 - a. Update on Preservation Month Activities- Mr. Wren stated that there were two activities this month, the cocktail party to give the recipients of the Preservation Awards to 503 W. Walnut and the Bucky Dome. Also there will be the play called "A Brush with Fame: Carbondale's Founding Story". Ms. Brown stated that the play will be from Brush's perspective about Carbondale's founding history and will stop around 1854. There was then a discussion for distribution of flyers for the play and volunteers to help out.

Mr. Wren stated that the June meeting is optional, so there will not be a meeting on June 17, 2019. Mr. Wren went over the standing committees list, stating he would like a maximum of three committee members on each sub-committee and three alternates for all as well. Ms. Brightharp stated that per legal, the sub-committees also have to meet quorum to hold meetings. There was then a discussion on how the quorum is met. Mr. Wren stated that for the Education and Technical Assistance Committee have Ed Van Awken, Kathy Benedict, and Jordan Wren be moved to an alternate, for the Nomination and Hardship Review have Kathy Benedict be moved to an alternate. Mr. Wren also said to rename the Founder's Day committee to Preservation Month Committee. There was then a discussion about adding a celebration for Founder's Park to Preservation Month. It was then decided that the Legal committee was no longer necessary. Mr. Wren stated that the new Standing Committees List will be updated for July 15th, 2019 meeting.

4. **Comments by the Public, Commission Members, or Staff**

Ms. Brightharp stated that with no meeting next month, everyone on the committees should take the time and come up with ideas for the upcoming year to help boost the productivity of the committees.

5. **Adjournment:**

Ms. Ittner moved to adjourn the meeting and was seconded by Ms. Brown at 7:40 p.m.