



**MINUTES**  
**Preservation Commission**  
**Monday, April 15, 2019**  
**City Hall/Civic Center – 7:00 p.m.**

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1. **Roll Call:** Mr. Wren called the meeting to order at 7:01 p.m.

**Members Present:** Clark, Van Awken, Brown, Ittner, McCreary and Zurlinden

**Members Absent:** Sigler, Benedict, Wren

**Staff Present:** Brightharp

**Guests:** Bruce Ashby, Dylan Self, Leslie Avalos, Natalia Valadez, Austin Relifoel, Thomas Anderson, Sophia Beekman, Brooklyn Morison, Madison Egelston, Kenny Pradna Kar, Michael Greene, Evan Forhy, Bryan Slama, Johnathan Hudson, Bodie Jones, Keona Love, Tyler Simmons, Tamera Marsh, Kezia Gradsdon, Payton Chapman

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2. **Approval of Minutes:** Ms. Brown moved to, and was seconded by Mr. Zurlinden to approve the minutes of March 18, 2019.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

a) Educational and Technical Assistance Committee- No Report, Ms. Brightharp asked if there was any progress on the pictures. Ms. Ittner stated that the committee is waiting on sunny/better weather to get good pictures of the houses.

b) Nomination and Hardship Committee- No Report

c) Work Plan Committee- No Report

d) Annual Work Plan Monthly Review

1. April

i. Promote Preservation Award Program- Ms. Brightharp stated that the award recipients will have a small ceremony at the City Council meeting on May 28<sup>th</sup> and then at the Cocktail Party for Preservation month will honor last year's recipient as well as this years.

ii. Conduct Annual Meeting and Election of Officers- Ms. Brightharp stated that as per the last meeting, the commission agreed not to change who was chair and vice chair.

iii. Approve Work Plan for Next Year

iv. Provide Definitions for the Commission's Standing Committees

v. Preservation Recognition Program (more outreach)

2. May

i. Preservation News - Communique Article – Quarterly

ii. Founders Day/ National Preservation Month Activity

- iii. (Present Historic Preservation Awards & Memorial Day Celebration)
- iv. Preservation Recognition Program (more outreach)
- 3. June (Meeting is Optional)
  - i. Prepare FY 2019 CLG Report (05/01/18 - 04/30/19)
  - ii. Preservation News - Communique Article- Ms. Brightharp stated that if there is anything to put into the Communique, the deadline is May 6<sup>th</sup>. Ms. Ittner stated that there could be a few pictures from the Education and Technical Assistance Committee, to put into the Communique.
- e) Certificate of Appropriateness Committee- No Report
- f) Founders' Park Subcommittee
  - 1. Update on the progress on the park's information pamphlet- Mr. Van Awken brought in a pamphlet for the commission to look over for the Park and went over the information on the pamphlet. Mr. Van Awken stated the information in the pamphlet contains the history of SIU and Carbondale. There was a discussion on what information needed to be in the pamphlet and that there should be more information about the Park itself than the history of Carbondale. Mr. Clark stated that on the pamphlet, it need to have more information on the Park and ways to raise money build the bandshell and other buildings and also make the drawing of the park bigger so people can what the Park will look like. Mr. Clark also stated that most of the history should go on the back of the pamphlet to further support the Park, but the main idea of the pamphlet should be to show people what the Park will be and to raise money for the buildings. Ms. Ittner and Ms. Brown stated that they would help in the design of the pamphlet. Ms. Brightharp stated that the deadline for the new pamphlet to be discussed at the next meeting will be by noon on May 8<sup>th</sup>.
  - 2. Update on the process of obtaining a flag pole for the park- Mr. Van Awken stated that there will be two flag poles, one at the top of the hill and the other at the bottom. Mr. Van Akwen stated there is going to be a flag raising and tree planting ceremony on April 26<sup>th</sup> for Arbor Day.
- g) Founders' Day Subcommittee
  - a. Recap of the March 27<sup>th</sup> and April 5<sup>th</sup> meetings- Ms. Brown stated that there will be a cocktail party on May 17<sup>th</sup> to honor the recipients of the Preservation Award and also DAR essay winner. Ms. Brown also stated that the cast for the play will be made up of Carbondale high school students on May 25th at 2 o'clock. Ms. Brightharp stated that the committee has canceled the flag retirement ceremony due to the Girl Scouts not wanting to patriciate in the ceremony anymore. Ms. Brown stated that the committee will start planning for next year's Founders Day soon after these events are completed.

4. **Comments by the Public, Commission Members, or Staff**

Ms. Brightharp said that the subcommittees for Preservation need to meet more often and to make sure the commissioners know what subcommittees they are on to make quorum for the meetings.

5. **Adjournment:**

Ms. Brown moved to adjourn the meeting and was seconded by Ms. Ittner at 7:50 p.m.