



MINUTES
Preservation Commission
Monday, February 11, 2019
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Mr. Wren called the meeting to order at 7:11 p.m.

Members Present: Wren, Van Awken Clark, Brown, Benedict, Ittner, and Zurlinden

Members Absent: Sigler, McCreary

Staff Present: Brightharp

Guests: Ann Norris-Price, Bruce Ashby, Tom Grant

2. **Approval of Minutes:** Ms. Brown moved to, and was seconded by Mr. Zurlinden, to approve the minutes of January 14, 2019.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

- a) Educational and Technical Assistance Committee- No Report, Ms. Ittner stated that there will be pictures soon if the weather cooperates.
- b) Nomination and Hardship Committee-No Report
- c) Work Plan Committee-No Report
- d) Annual Work Plan Monthly Review
 - 1. February
 - i. Develop Work Plan (2019-2020) Mr. Wren said he and Mr. Clark need to get together to go over the work plan for the new year after the meeting.
 - 2. March
 - i. Preservation Awards Program: Nominations Due- Mr. Wren stated that last year each commissioner was asked to have a nomination for the award and would like to do the same for this year. Ms. Brightharp stated that so far there is one nomination and that it is the Bucky Dome, but it has already received an award. Mr. Zurlinden asked if they need the homeowner's permission to nominate them for the award. Mr. Wren stated yes because they would be involved in the award processes.
 - ii. Preservation Awards Program -Select Award Recipients
 - iii. Nominating Committee Convene to Nominate Officers- Mr. Wren asked if anyone would be interested in Chair or Vice-Chair. It was suggested that Mr. Wren and Mr. Clark continue as Chair and Vice-Chair.
 - iv. Commissioners Review Work Plan Draft- Mr. Wren and Mr. Clark will get together later in the month to go over the work plan.
 - v. Promote Preservation Recognition Program through Communique

3. April
 - i. Founder's Day
 - ii. Promote Preservation Award Program in advance
 - iii. Conduct Annual Meeting and Election of Officers
 - iv. Approve Work Plan for Next Year- Mr. Wren stated that the new work plan should be available for the next meeting.
 - v. Provide Definitions for the Commission's Standing Committees (pending from 2013)
 - vi. Preservation Recognition Program (more outreach)
 4. May
 - i. Preservation News - Communique Article – Quarterly- Mr. Wren stated that the article will promote Founders Day as well as the Awards winner.
 - ii. National Preservation Month Activity
 - iii. (Present Historic Preservation Awards & Memorial Day Celebration)
 - iv. Preservation Recognition Program (more outreach)
- e) Certificate of Appropriateness Committee- No Report
- f) Founders' Park Subcommittee
1. Recap of January 17th meeting- Mr. Van Awken stated that he went to the library to get drawing for the brochure/booklet and went over other information that will go into the brochure. Mr. Grant presented an updated drawing for the kiosks for Founders Park and Ms. McCreary did and also an animated walk-through of Park so far. Mr. Grant stated that there will be a JULIE mark on the park to find out where the electrical and sewer in located on the land, and to also transplanting trees soon. Mr. Grant also stated that he spoke to the mayor of Murphysboro, Mr. Stevens, and he said to get the old bricks from the gasification plant. Mr. Grant said that Mr. Ashby is working on getting together a budget for the YouTube video. Mr. Grant stated that Gabe Stribe from the Southern Illinoisan came to the Founders Park Committee meeting and is willing to do an article for the park. Mr. Van Awken mentions the history of African Americans to include in the Park. Ms. Brightharp stated that for the article for the Southern Illinoisan, the comments are personal opinions of the committee and not of the City. Ms. Brightharp also stated the YouTube video and the Facebook page for the sub-committee needs to have a disclaimer that it is not the official City of Carbondale page or YouTube. Mr. Wren asked what the updating process is for the sub-committee with City Council. Mr. Grant stated that the council just received the minutes from the past meetings.
- g) Founders' Day Subcommittee
- a. Recap of the January 15th meeting- Mr. Wren stated that in the meeting it was decided that there will be a Founders Day play written by Ms. Brown and performed at the Varsity, a cocktail reception at the Old Train Depot to tie parts of the play and a flag retirement ceremony at Founders Park and would be a good way to promote the Park.

4. **Comments by the Public, Commission Members, or Staff**

Ms. Ittner stated that the articles for the Alumni Association Magazine are online for everyone to read.

5. **Adjournment:**

Ms. Brown moved to adjourn the meeting and was seconded by Mr. Zurlinden at 7:43 p.m.