



MINUTES
Preservation Commission
Monday, January 14, 2019
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Mr. Wren called the meeting to order at 7:01 p.m.

Members Present: Van Awken, Clark, Brown, Benedict, Ittner, McCreary and Zurlinden

Members Absent: Sigler, Wren

Staff Present: Brightharp

Guests: Ann Norris-Price, Bruce Ashby, Tom Grant, Cassidy, and Alexis Clark

2. **Approval of Minutes:** Ms. Brown moved to, and was seconded by Mr. Zurlinden to approve the minutes of November 19, 2018.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

- a) Educational and Technical Assistance Committee- Ms. Price stated she would like to get updated addresses and pictures of the historic homes for the Oral History Project for SIU. Ms. Ittner said there are some pictures but wants to wait to show them to the committee until there more homes on the list. Mr. Clark asked if there is going to be any way to archive the list of homes. Ms. Ittner stated that the list will be sent to Morris Library and the commission would have access to it if wanted.
- b) Nomination and Hardship Committee- No Report
- c) Work Plan Committee- No Report
- d) Annual Work Plan Monthly Review
 - 1. January
 - i. Preservation News - Communique Article – Quarterly
 - 1. Ms. Brightharp stated that the site plan for the Park and a request for the preservation award into the communique.
 - ii. Preservation Awards Program: Issue Request For Nominations
 - iii. Notification for Convening Work Plan Committee
 - 2. February
 - i. Develop Work Plan (2019-2020)
 - 1. Mr. Clark stated he will contact Mr. Wren to start a work plan for the upcoming year.
 - 3. March
 - i. Preservation Awards Program: Nominations Due

1. Mr. Clark asked what the goal is for the year. Ms. Brightharp said to not have to extend the dead line for the nominations.
 - ii. Preservation Awards Program: Select Award Recipients
 - iii. Nominating Committee Convene to Nominate Officers
 - iv. Commissioners Review Work Plan Draft
 - v. Promote Preservation Recognition Program through Communique
4. April
- i. Founder's Day
 1. Ms. Brightharp stated that Mr. Wren would like the Founder's Day work plan to be move to May instead of April.
 - ii. Promote Preservation Award Program in advance
 - iii. Conduct Annual Meeting and Election of Officers
 1. Mr. Clark asked if the committee needs to think about anything in advance. Ms. Brightharp stated wither or not Mr. Wren and Mr. Clark should continue as Chair and Co-Chair or new Officers, what needs to be done within the next fiscal year, and to help bring awareness to the preservation committee by doing more projects and asking for more in the budget.
 - iv. Approve Work Plan for Next Year
 - v. Provide Definitions for the Commission's Standing Committees (pending from 2013)
 - vi. Preservation Recognition Program (more outreach)
 1. Mr. Clark asked Ms. Brightharp if the Commission is on course compared to last year's work plan. Ms. Brightharp responded that no, there needs to be more organization with the awards programs and disorganization seems to be the trend with this Commission. Ms. Brightharp also stated that the goal for the next fiscal year could be more productivity. Mr. Grant asked if there was an incentive program with the Preservation Committee for the historical homeowners. Ms. Brightharp stated that there was tax incentives to register the home but in recent years the program has changed.
- e) Certificate of Appropriateness Committee
1. Demolition Permit Review was conducted on December 13th for the Dunaway House, approved by unanimous voice vote
 - i. Ms. Brightharp stated she took pictures of the home from the outside. Ms. Ittner asked if anyone took any pictures of the inside. Ms. Brightharp stated that she wasn't allowed to go inside the home. Ms. Brightharp spoke with the homeowner and said that the newel post and anything else of substance that can be salvaged he will get. Ms. Ittner asked if the value of what will be salvaged will be deducted from the insurance settlement. Ms. Brightharp did not know.
- f) Founders' Park Subcommittee
1. Recap of the November 15th and December 17th meetings (minutes attached)
 2. Commission review of the preliminary Founders' Park site plan (attached)
 - i. Mr. Grant went over the preliminary design of Founders Park. Mr. Grant went over pictures of the first Founders Day Parade. There was further discussion on the parade pictures. There was a discussion on what pictures and where to put them in the brochure. Mr. Grant suggested a SIU student could promote Founders Park by doing a YouTube video and could link the video to the Cities website and SIU's website. Mr. Grant went over the

design for Founders Park in detail. There was a discussion on if there should be a celebration for the Fourth of July.

g) Founders' Day Subcommittee

- a. Recap of the December 6th meeting- Ms. Brown stated that the Girl Scouts are going to retire the flag, a play at the varsity depending on cost.

4. **Comments by the Public, Commission Members, or Staff**

Cassidy and Alexis Clark sat in on the meeting for a paper for Carbondale Community High School.

5. **Adjournment:**

Mr. Zurlinden moved to adjourn the meeting and was seconded by Ms. Brown at 7:59 p.m.