



# **CARBONDALE**

All Ways Open

## **CITY OF CARBONDALE**

Non-Bargaining Unit Employees Personnel Board Meeting  
Civic Center, Conference Room 103 ~ 200 South Illinois Avenue  
Thursday, January 10, 2019~ 9:00 a.m.

### **AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Minutes of Regular Meeting – November 15, 2018
4. Old Business
  - A. Discussion of New Hire Orientation
    1. Review the outline for an Onboarding Video
5. New Business
  - A. Discussion on finalizing an Employee Handbook
6. Public Comments & Questions
7. Announcements
8. Adjournment